

EXETER BOROUGH  
REGULAR MONTHLY MEETING AGENDA  
November 10, 2020

Meeting called to order

Roll Call

Person of the Month

Motion to approve the October 6, 2020 Council Meeting Minutes.

Treasurer Report

Citizens Input (agenda items only)

Correspondence

Refuse Report- Lynda Hyzenski

Recycling Report – Renee Pizano

Report of Committees

Police – John Morgan, David Balent & Carmen Marranca

Finance & Insurance (Grants) Lori DeAngelo, John Morgan & Richard Murawski  
1<sup>st</sup> reading of the 2021 Budget.

Fire Department – Carmen Marranca, John Morgan & Richard Murawski

Street/Recycling Departments –David Balent & John Morgan

Parks & Recreation –Lori DeAngelo, Carmen Marranca & Joseph Esposito

WVSA Report – John Morgan

Zoning – David Balent, Richard Murawski & Lori DeAngelo

Hickes Creek – David Balent & Richard Murawski

Building & Grounds – Richard Murawski & Joseph Esposito

Remarks from Mayor Denise Adams

Solicitors Report – Ray Hassey

UNFINISHED BUSINESS

Motion to accept the prepaid bills in the amount of \$33,829.75.

Motion to ratify the advertising of the Sewer Collection Ordinance, and the change to Section 7.03 Sanitary Sewer Rentals. The new fee will be \$45.50 per quarter year per Sewer Rental Unit or Equivalent Dwelling Unit.

NEW BUSINESS

Motion to approve the current bills in the amount of \$.

Apply for a USDA loan in the amount of \$7,028.388 for the Wyoming Ave Sewer Line Replacement Project from Schooley Ave to Erie Street.

Motion to purchase a 2021 Chevrolet Tahoe PPV at a Costars Price of \$40,875.00 plus upfit for a total cost of \$54,337.23.

Motion to hire Michael Miller of Thomas Street as a Full Time Street/Recycling Employee.

Open to the Public

Adjournment

<b>Treasurer's Report</b>	<b>October 2020</b>	
<b>Working Capital</b>		
<b>Receipts</b>	<b>49,056.04</b>	
<b>Pre Paid Bills</b>	<b>36,593.41</b>	
<b>Regular Bills</b>		General \$49,849.20, Rd.5,429.80\$ Sew. \$8,997.06
<b>Total Expenditures</b>		Refuse \$26,968.08
<b>Account Balances:</b>		
<b>General Fund</b>	<b>731,341.86</b>	
<b>Refuse Fund</b>	<b>274,955.22</b>	
<b>Road Fund</b>	<b>158,116.20</b>	
<b>Sewer Fund Balances:</b>		
<b>O &amp; M Fund</b>	<b>127,372.19</b>	
<b>FNCB Sewer Fund</b>	<b>184,574.99</b>	
<b>M&amp;T Sewer Fund</b>	<b>34,300.90</b>	
<b>Plget</b>	<b>1,591.00</b>	
<b>WVSA Stormwater Fund</b>	<b>50,270.51</b>	
<b>Recy/Grant Fund</b>	<b>107,963.33</b>	
<b>Payroll Fund</b>	<b>50,155.93</b>	
<b>Flood 2011 Fund</b>	<b>149,462.44</b>	
<b>Street/Sidewalk Imp. Fund</b>	<b>270,735.75</b>	
<b>Transfers</b>		

## Exeter Borough A/P Aging Detail As of November 6, 2020

Type	Date	Num	Name	Due Date	Aging	Open Balance
<b>Current</b>						
Bill	10/07/2020	11-20...	PennEastern Engine...	11/06/2020		957.50
Bill	10/07/2020	35341	Normy Inc.	11/06/2020		35.00
Bill	10/07/2020	3882-1	PA Turnpike Toll by ...	11/06/2020		12.10
Bill	10/07/2020	0098349	Lehigh Construction ...	11/06/2020		57.18
Bill	10/08/2020	0098361	Lehigh Construction ...	11/07/2020		62.38
Bill	10/08/2020	0098360	Lehigh Construction ...	11/07/2020		70.17
Bill	10/09/2020		Brian Conklin Sr.	11/08/2020		183.20
Bill	10/13/2020		Citizens Voice	11/12/2020		27.50
Bill	10/13/2020		Citizens Voice	11/12/2020		72.50
Bill	10/13/2020	8394	STACKHOUSE AUTO	11/12/2020		68.90
Bill	10/13/2020	23057	Troy Mechanical, Inc.	11/12/2020		495.00
Bill	10/14/2020		Exeter Borough St/S...	11/13/2020		770.08
Bill	10/14/2020	1154373	We Pay Payroll	11/13/2020		110.60
Bill	10/15/2020		UGI Utilities, Inc.	11/14/2020		49.06
Bill	10/15/2020	225853	YCG, Inc.	11/14/2020		32.00
Bill	10/15/2020	4568	Rainey & Rainey CPA	11/14/2020		4,250.00
Bill	10/16/2020	16269	Skibitsky & Molino	11/15/2020		41.67
Bill	10/16/2020		PA DEPT OF LABO...	11/15/2020		74.61
Bill	10/19/2020	0098436	Lehigh Construction ...	11/18/2020		88.37
Bill	10/19/2020	0098437	Lehigh Construction ...	11/18/2020		59.78
Bill	10/19/2020	0098424	Lehigh Construction ...	11/18/2020		44.18
Bill	10/19/2020		Cintas Corp. #735	11/18/2020		370.75
Bill	10/19/2020		WVSA	11/18/2020		69.40
Bill	10/20/2020		Citizens Voice	11/19/2020		175.00
Bill	10/21/2020	20265	BHW Construction ...	11/20/2020		8,000.26
Bill	10/22/2020	0098468	Lehigh Construction ...	11/21/2020		51.98
Bill	10/22/2020	0098485	Lehigh Construction ...	11/21/2020		54.58
Bill	10/22/2020		Steve Harmanos	11/21/2020		35.00
Bill	10/22/2020		Frank Pizano	11/21/2020		35.00
Bill	10/22/2020		Brain Graham	11/21/2020		35.00
Bill	10/22/2020		Marc Casper	11/21/2020		35.00
Bill	10/22/2020	0098499	Lehigh Construction ...	11/21/2020		20.79
Bill	10/22/2020	0098487	Lehigh Construction ...	11/21/2020		75.37
Bill	10/22/2020		UGI Utilities, Inc.	11/21/2020		28.25
Bill	10/26/2020		Sprint	11/25/2020		118.61
Bill	10/27/2020		SCHINDLER ELEV...	11/26/2020		893.79
Bill	10/27/2020	1155048	We Pay Payroll	11/26/2020		173.80
Bill	10/27/2020	0098529	Lehigh Construction ...	11/26/2020		77.97
Bill	10/28/2020	0098565	Lehigh Construction ...	11/27/2020		64.98
Bill	10/28/2020	0098566	Lehigh Construction ...	11/27/2020		64.98
Bill	10/28/2020	0098568	Lehigh Construction ...	11/27/2020		51.98
Bill	10/28/2020		Lehigh Construction ...	11/27/2020		44.18
Bill	10/29/2020	86999	Citizens Voice	11/28/2020		35.00
Bill	10/29/2020	85315	Citizens Voice	11/28/2020		77.50
Bill	11/02/2020		HASSEY LEGAL SE...	12/02/2020		1,560.00
Bill	11/02/2020		WEX Bank	12/02/2020		601.10
Bill	11/02/2020	3718	Conte Paving & Con...	12/02/2020		18,470.00
Bill	11/02/2020		PA One Call System...	12/02/2020		11.20
Bill	11/03/2020	6117	Ashburn Advisors. L...	12/03/2020		800.00
Bill	11/03/2020	945152	One Point	12/03/2020		50.06
Bill	11/03/2020	0016369	Kranson Clothes, Inc.	12/03/2020		20.00
Bill	11/05/2020	0098631	Lehigh Construction ...	12/05/2020		54.58
<b>Total Current</b>						<b>39,717.89</b>
<b>1 - 30</b>						
Bill	10/06/2020	0098339	Lehigh Construction ...	11/05/2020	1	90.97
Bill	10/06/2020		Joint Funds Enginee...	11/05/2020	1	8,048.00
Bill	10/06/2020		Mr. Kleen Auto Sales	11/05/2020	1	75.00
Bill	10/06/2020		Exeter Borough Ref...	11/05/2020	1	1,878.35
Bill	10/06/2020	0098344	Lehigh Construction ...	11/05/2020	1	38.99
<b>Total 1 - 30</b>						<b>10,131.31</b>
<b>31 - 60</b>						
<b>Total 31 - 60</b>						
<b>61 - 90</b>						

1:50 PM

11/06/20

**Exeter Borough**  
**A/P Aging Detail**  
As of November 6, 2020

---

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Due Date</u>	<u>Aging</u>	<u>Open Balance</u>
Total 61 - 90						
> 90						
Total > 90						
TOTAL						<u>49,849.20</u>

1:54 PM

11/06/20

**ROAD FUND**  
**A/P Aging Detail**  
As of November 6, 2020

Type	Date	Num	Name	Due Date	Aging	Open Balance
<b>Current</b>						
Bill	10/29/2020	15117	Wilkes-Barre Materi...	11/08/2020		120.14
Bill	11/02/2020		PP&L Electric	11/12/2020		91.78
Bill	11/02/2020		PP&L Electric	11/12/2020		4,531.44
Bill	11/05/2020		PP&L Electric	11/15/2020		64.67
Bill	11/06/2020	15217	Wilkes-Barre Materi...	11/16/2020		73.82
<b>Total Current</b>						<b>4,881.85</b>
<b>1 - 30</b>						
Bill	10/16/2020	14873	Wilkes-Barre Materi...	10/26/2020	11	145.23
Bill	10/19/2020		PP&L Electric	10/29/2020	8	402.72
<b>Total 1 - 30</b>						<b>547.95</b>
<b>31 - 60</b>						
<b>Total 31 - 60</b>						
<b>61 - 90</b>						
<b>Total 61 - 90</b>						
<b>&gt; 90</b>						
<b>Total &gt; 90</b>						
<b>TOTAL</b>						<b>5,429.80</b>

1:56 PM

11/06/20

**SEWER FUND**  
**A/P Aging Detail**  
As of November 6, 2020

Type	Date	Num	Name	Due Date	Aging	Open Balance
<b>Current</b>						
Bill	10/29/2020	87241	CITIZENS' VOICE	11/08/2020		132.50
Bill	10/30/2020		Medico Construction...	11/09/2020		1,029.56
<b>Total Current</b>						<b>1,162.06</b>
<b>1 - 30</b>						
Bill	10/07/2020	A0306...	PennEastern Engine...	10/17/2020	20	210.00
Bill	10/07/2020	20-01...	PennEastern Engine...	10/17/2020	20	3,250.00
Bill	10/07/2020	19-14...	PennEastern Engine...	10/17/2020	20	1,995.00
Bill	10/07/2020	19-12...	PennEastern Engine...	10/17/2020	20	945.00
Bill	10/07/2020	17-05...	PennEastern Engine...	10/17/2020	20	665.00
Bill	10/07/2020	18-02...	PennEastern Engine...	10/17/2020	20	770.00
<b>Total 1 - 30</b>						<b>7,835.00</b>
<b>31 - 60</b>						
<b>Total 31 - 60</b>						
<b>61 - 90</b>						
<b>Total 61 - 90</b>						
<b>&gt; 90</b>						
<b>Total &gt; 90</b>						
<b>TOTAL</b>						<b>8,997.06</b>

10:21 AM

11/06/20

**REFUSE FUND**  
**A/P Aging Detail**  
**As of November 6, 2020**

Type	Date	Num	Name	Due Date	Aging	Open Balance
<b>Current</b>						
Bill	10/27/2020	3494152	GFL/County Waste	11/06/2020		2,379.13
Bill	10/29/2020		Waste Management	11/08/2020		24,058.00
Bill	11/06/2020	0218062	Lehigh Construction ...	11/16/2020		22.99
<b>Total Current</b>						<b>26,460.12</b>
<b>1 - 30</b>						
Bill	10/19/2020		Comcast	10/29/2020	8	113.63
Bill	10/19/2020	0217807	Lehigh Construction ...	10/29/2020	8	17.94
Bill	10/19/2020		W.V.S.A.	10/29/2020	8	308.39
Bill	10/19/2020		Cintas Fire 636525	10/29/2020	8	68.00
<b>Total 1 - 30</b>						<b>507.96</b>
<b>31 - 60</b>						
<b>Total 31 - 60</b>						
<b>61 - 90</b>						
<b>Total 61 - 90</b>						
<b>&gt; 90</b>						
<b>Total &gt; 90</b>						
<b>TOTAL</b>						<b>26,968.08</b>