

Exeter Borough Council  
REGULAR MONTHLY MEETING

January 3, 2017

7:00 P.M.

Meeting called to order by Council Chairman Thomas Shannon. The meeting began with the Pledge of Allegiance.

Roll Call: Present: Mr. Shannon, Mr. Pizano, Mr. Morgan, Ms. DeRoberto, Mr. Dellegrotto, Mr. Esposito and Mayor Castellani

Absent: Mr. Turner

Mayor Castellani administered the, Oath of Office to Mr. Thomas Pizano as Exeter Borough Tax Collector for 2017.

Motion to approve the December 6, 2016 Council Meeting Minutes. 1<sup>st</sup> Mr. Esposito, 2<sup>nd</sup> Mr. Dellegrotto, and unanimously carried.

Treasurer Report provided by Debra Serbin

Motion to accept the Treasurers Report. 1<sup>st</sup> Mr. Morgan, 2<sup>nd</sup> Ms. DeRoberto and unanimously carried.

Citizens Input (agenda items only) No public input.

Correspondence – no correspondence

Refuse Report – Lynda Hyzenski, gave a verbal report to Council.

Recycling Report – Karen Szwast, absent, no report.

Reports of Committees

Police – Joseph Esposito, Larry Dellegrotto & Betty Ann DeRoberto. 246 call for the month.

Finance & Insurance (Grants) Larry Dellegrotto, Joseph Esposito and Betty Ann DeRoberto. Nothing at this time.

Fire Department – Betty Ann DeRoberto & Joseph Pizano – Report on file. Calls, year to date 558.

Zoning – Joseph Pizano & Larry Dellegrotto – Mr. Pepe, report on file.

Street/Recycling – Richard Turner & Betty Ann DeRoberto – Nothing at this time.

Hicks Creek – Joseph Pizano & John Morgan – Nothing at this time.

Parks & Recreation – Betty Ann DeRoberto & Joseph Pizano – Nothing at this time

Remarks from Mayor Herman Castellani – Police Report on file. The Mayor read a letter of intent to retire from Captain Michael Coolbaugh effective January 31, 2017. He thanked Captain Coolbaugh for his service and said he was a fine man and a good police officer.

Motion to accept the retirement of Captain Michael Coolbaugh effective January 31, 2017. 1<sup>st</sup> Mr. Morgan, 2<sup>nd</sup> Mr. Dellegrotto, Roll Call; Mr. Morgan – yes, Mr. Shannon – yes, Mr. Dellegrotto – yes, Mr. Pizano – yes, Ms. DeRoberto – yes, Mr. Esposito – yes.

Solicitors Report – Attorney, Hassey introduced Ordinance 1-2017, Exeter Borough Tax Ordinance.

Motion to accept Ordinance 1-2017, Exeter Borough Tax Ordinance. 1<sup>st</sup> Mr. Esposito, 2<sup>nd</sup> Mr. Dellegrotto and unanimously carried.

#### UNFINISHED BUSINESS

Motion to accept the prepaid bills in the amount of \$164,847.43. 1<sup>st</sup> Mr. Esposito, 2<sup>nd</sup> Mr. Dellegrotto and unanimously carried.

Motion to ratify the December 9, 2016 signing of Resolution 7-2016 authorizing the execution and entrance into a grant administration agreement with Ashburn Advisors for grant administration services related to the Multimodal Transportation Fund Grant application to support the Multi-Municipal Infrastructure Improvement Project. 1<sup>st</sup> Mr. Morgan, 2<sup>nd</sup> Mr. Pizano and unanimously carried.

Motion to accept Resolution 1-2017 requesting a Multimodal Transportation Fund Grant of \$2,307,289.00 from the Department of Transportation to be used for the Multi-Municipality Infrastructure Improvement Project and designating Thomas Shannon and Debra Serbin as the officials to execute all documents and agreements associated with the grant. 1<sup>st</sup> Mr. Morgan, 2<sup>nd</sup> Ms. DeRoberto and unanimously carried.

Motion to accept the Managers Agreement between Debra Serbin and Exeter Borough. 1<sup>st</sup> Mr. Esposito, 2<sup>nd</sup> Mr. Dellegrotto and unanimously carried.

Motion to accept Change Order #1 from Fehlinger Construction Group a reduction in quantiles in the amount of \$1,619.76. 1<sup>st</sup> Mr. Esposito, 2<sup>nd</sup> Mr. Pizano and unanimously carried.

Motion to accept pay request #3 (final) to Fehlinger Construction Group in the amount of \$28,518.45 as approved by Harold Ash of PennEastern Engineering. 1<sup>st</sup> Mr. Esposito, 2<sup>nd</sup> Mr. Morgan and unanimously carried.

Motion to accept the Drug Task Force Agreement with the Luzerne County District Attorney Office. 1<sup>st</sup> Mr. Morgan, 2<sup>nd</sup> Mr. Dellegrotto and unanimously carried.

Motion to adopt the following competency standards needed for Exeter Borough Police Officers to qualify for participation in the Drug Task Force:

1. All participating officers must acknowledge in writing that they will comply with all of the policies, practices and procedures of the Exeter Borough Police Department.

2. Any officer who is the subject of pending disciplinary proceedings, or any officer who is on probation for any past disciplinary matter, shall not be qualified to participate in the program, until such time as any such probation period has ended, or disciplinary proceedings have been concluded.
3. All participating officers shall acknowledge and agree that their participation in the Drug Task Force is being funded by the Luzerne County District Atty. Office, and not as a result of any contractual or collective bargaining obligation that the Borough has to the officers, and that their participation is independent thereof.
4. Part time officers of the Borough who shall participate must agree that their hours of participation in the Drug Task Force shall not be combined with their hours of employment with Exeter Police Department, such that they may accumulate full time status with the Borough, or qualify for overtime or extra pay as contemplated under the collective bargaining agreement. It is expressly understood and agreed that participation of part time officers in the Drug Task Force is separate and distinct from their hours working on behalf of Exeter Borough Police Department, and that nothing shall change their status as part time employees.
5. No police officer shall engage in investigative or operational activities outside the scope of the guidelines of the Drug Task Force program, or engage in any other activity that may render the Borough ineligible for coverage under "hold harmless" Act 100 of 189, or otherwise under Borough insurance policies.
6. No overtime shall be earned, or payments therefore made, unless the Drug Task Force coordinator has given prior approval to the officer to work overtime hours. The Borough may require written evidence of the approval having been granted.
7. Each qualifying officer must sign a statement accepting and acknowledging the above, as a condition of satisfying the competency standards which would allow them to qualify for participation with the Drug Task Force.

1st Mr. Dellegrotto, 2<sup>nd</sup> Mr. Morgan, Roll Call; Mr. Morgan – yes, Mr. Shannon – yes, Mr. Dellegrotto – yes, Mr. Pizano – yes, Ms. DeRoberto – yes, Mr. Esposito – yes.

## NEW BUSINESS

Motion to accept the current bills in the amount of \$45,879.78. 1<sup>st</sup> Ms., DeRoberto, 2<sup>nd</sup> Mr. Esposito and unanimously carried.

Motion to appoint Douglas Roberts as the Exeter Borough EMA Coordinator and Mathew Bartoli and Deputy EMA Coordinator. 1<sup>st</sup> Mr. Pizano, 2<sup>nd</sup> Ms. DeRoberto and unanimously carried.

Motion to hire Walter Kuharchik III of W. Wyoming as a part time as needed Fire Truck Driver. 1<sup>st</sup> Mr. Morgan, 2<sup>nd</sup> Mr. Esposito and unanimously carried.

Motion to appoint Cliff Kosick,” Employee in Charge” in the absence of Vince Ninassi. 1<sup>st</sup> Mr. Esposito, 2<sup>nd</sup> Ms. DeRoberto and unanimously carried.

Motion to continue picking up recycling at Exeter Borough businesses. 1<sup>st</sup> Mr. Morgan, 2<sup>nd</sup> Mr. Pizano, Roll Call; Mr. Morgan – yes, Mr. Shannon – yes, Mr. Dellegrotto – yes, Mr. Pizano – yes, Ms. DeRoberto – yes, Mr. Esposito – yes.

Open to the Public

Adjournment 1<sup>st</sup> Mr. Esposito

Prepared and submitted by Debra Serbin