

Exeter Borough Council
REGULAR MONTHLY MEETING MINUTES
December 3, 2019
7:00 P.M.

Meeting called to order by Council Chairman Richard Murawski.

Roll Call: Present: Mr. Morgan, Mr. Balent, Mr. Esposito, Mr. Murawski, Ms. DeAngelo, Mr. Dellegrotto, Mr. Pizano and Mayor Adams

Atty. Hassey noted that Council meet in Executive Session tonight at 6:30 PM to address a personnel matter and a legal matter involving the Police and Fire Departments.

The Wyoming Area Senior Football Players were congratulated by the Exeter Borough Council and Mayor for winning the PIAA 3A State Championship.

Persons of the Month -Wally Janoski.

Motion to approve the November 12, 2019 Council Meeting Minutes. 1st Mr. Morgan, 2nd Mr. Balent and unanimously carried.

Treasurer Report provided by Debra Serbin

Motion to accept the Treasurers Report. 1st Mr. Esposito, 2nd Mr. Morgan and unanimously carried.

Citizens Input (agenda items only) Len Galli of 110 Jean St asked about the opt out medical payment to the Manager and has Council made any decisions. Atty. Hassey said the Council will decide that matter tonight by a vote and he will not debate the matter now.

Correspondence – The 2020 Council Meeting Dates were discussed and will be advertised.

Refuse Report– Lynda Hyzenski, report on file.

Recycling Report – Renee Pizano, report on file.

Lincoln Park Drainage Report. Mr. Balent –Nothing at this time.

Reports of Committees

Police – Joseph Esposito, Joseph Pizano. 260 service calls for the month.

Finance & Insurance (Grants) Larry Dellegrotto, Joseph Esposito. Mr. Esposito did the second reading of the proposed 2020 budget.

Motion to accept the second reading of the proposed 2020 budget. 1st Mr. Esposito, 2nd Mr. Morgan and unanimously carried.

Fire Department – John Morgan, Joseph Pizano & Lori DeAngelo – Calls year to date 831. Report on file.

Street/Recycling –David Balent – The lights on W. Packer Ave are lit and he thanked all involved.

WVSA Report – John Morgan, read the WVSA report for the month. The report is on file.

Parks & Recreation –John Morgan & Lori DeAngelo – The parks will be locked for the winter season.

Hicks Creek – Joseph Pizano, John Morgan & David Balent – Hicks Creek has a beaver dam and they need to be removed as soon as possible.

Zoning – Larry Dellegratto and Joseph Pizano. Report on file. This is Mr. Dellegratto last meeting and he thanked every one of his colleagues on Council and said he enjoyed his time as an Exeter Borough Councilman.

Mayors Report – A donation of \$500.00 was given to the police department and it will be used to purchase new desk chairs. She wished everyone a happy holiday.

Solicitors Report - Ray Hassey – Nothing at this time.

UNFINISHED BUSINESS:

Motion to accept the prepaid bills in the amount of \$18,999.31. 1st Mr. Esposito, 2nd Ms. DeAngelo and unanimously carried.

Motion to accept the 2020 Operating Budget for Exeter Borough and the continued collection of 0.3495 mills, for the purpose of repairing and improving streets, roadways and sidewalks within the Borough of Exeter. 1st Mr. Esposito, 2nd Mr. Morgan and unanimously carried.

Motion authorizing Atty. Hassey to advertise the Property Tax Mileage Ordinance for 2020. 1st Mr. Esposito, 2nd Mr. Morgan and unanimously carried.

Motion to approve \$1,100.00 payment annually to Debra Serbin, in lieu of having to pay health insurance required under her employment contract. 1st Mr. Esposito, 2nd Mr. Dellegratto, Roll Call; Mr. Morgan – no, Mr. Balent – no, Mr. Dellegratto – yes, Mr. Murawski – yes, Mr. Pizano – no, Ms. DeAngelo – no, Mr. Esposito – yes.

Motion to transfer \$25,000.00 from the 1st National Sewer Fund to the General Fund for administrative duties associated with the Borough Manager, insurances and the 2019 building utilities. 1st Mr. Morgan, 2nd Mr. Pizano and unanimously carried.

Motion to transfer \$13,648.00 from the Refuse Fund to the General Fund as reimbursement of the 2019 salaries associated with the Refuse Clerk and the Recycling Coordinator. 1st Mr. Morgan, 2nd Ms. DeAngelo and unanimously carried.

Motion to transfer \$23,512.00 from the Refuse Fund to the General Fund as reimbursement for Recycling/Refuse expenses paid from the Exeter Borough General Fund. 1st Mr. Morgan, 2nd Mr. Balent and unanimously carried.

Motion to accept Pay Application #1 for the Washington Street Pave and Drainage Project from Stafurski Paving Company in the amount of \$30,233.44 payable from the 2011 Flood Fund. 1st Mr. Esposito, 2nd Mr. Balent and unanimously carried.

NEW BUSINESS

Motion to approve the current bills in the amount of \$197,209.88. 1st Mr. Morgan, 2nd Mr. Esposito and unanimously carried.

Motion to eliminate the curb side recycling pickup for all Exeter Borough businesses effective March 31, 2020. Exeter Borough will send notice letters to the affected businesses informing them of the change and their mandated responsibility to recycle and sending the weight slips to Exeter Borough. Motion to table the motion. 1st Mr. Esposito, 2nd Mr. Balent and unanimously carried.

Motion to hire Kohanski & Company, PC, to perform an audit of the General Fund for years 2016, 2017, 2018, 2019. The fee for providing there services will be \$6,050.00 based on a budget of 60 staff hours. 1st Mr. Balent, 2nd Mr. Morgan, Roll Call: Mr. Morgan – yes, Mr. Balent – yes, Mr. Dellegrotto – yes, Mr. Murawski – yes, Mr. Pizano – yes, Ms. DeAngelo – yes, Mr. Esposito – yes.

Motion to accept Resolution #11-2019 authorizing the submission of the LSA Grant application titled “The Luzerne County Luzerne Loan Project” in the amount of \$500,000.00 on behalf of Metro Action, Scranton Chamber of Commerce. 1st Mr. Morgan, 2nd Ms. DeAngelo and unanimously carried.

Motion to approve the agreement between Exeter Borough and Scott Hughes to extend the probationary period of his employment until July 2, 2020, on the condition that Mr. Hughes sign and return the agreement to the Borough Manager on or before January 2, 2020, with the failure of such to result in automatic termination on that date. 1st Mr. Morgan, 2nd Mr. Pizano and unanimously carried.

Motion to approve the dedication of easement agreement from Carey-Atlas Development LLC, in regards to the Carey-Atlas Subdivision, subject to all conditions of approval having been satisfied. 1st Mr. Morgan, 2nd Mr. Balent and unanimously carried.

Motion to eliminate the GPS in the Police vehicles. 1st Mr. Balent, 2nd Mr. Pizano and unanimously carried.

Motion to eliminate Atty. Hassey and name Debra Serbin as the Right to Know Officer for Exeter Borough. She will attend the necessary training. 1st Mr. Balent, 2nd Mr. Pizano and unanimously carried.

Open to the Public:

Mr. Larry Dellegratto thanked everyone for the honor of serving the residents of Exeter Borough.

Ron Rome of 1009 Wyoming Ave asked what about the previous payments that Ms. Serbin received as a buy out in lieu of medical. Atty. Hassey said that Council passed those payments and he is okay with it.

Larry Marchetti of 273 Harland St. spoke to Council about the need to have a contract with PennEastern Engineering for our engineering services. Atty. Hassey will look into the matter. Mr. Marchetti said he believes that offering the work to more than one engineering company would be good for the Exeter Borough taxpayers. Mr. Balent will also look into this matter. Mr. Marchetti asked if the O&M Fund is for sewer work. The answer to his question was, yes that fund in for sanitary sewer work.

Lindo Sabatini of 3 Fairway Drive questioned Council about selling refuse/recycling stickers. No business recycling sticker will be sold for 2020 until the Council and the Recycling Coordinator can work on a plan for the businesses.

Adjournment, Mr. Morgan, 2nd Mr. Esposito and unanimously carried.

Prepared and submitted by Debra Serbin