

UCC Permit Application

Exeter Borough

570.654.3001

INCOMPLETE, IMPROPERLY FILLED OUT APPLICATIONS WILL NOT BE PROCESSED

DATE: _____

TYPE OF PERMIT: Residential Commercial

CONSTRUCTION ADDRESS: _____

PROPERTY OWNER'S INFORMATION:

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone Number (s): _____

CONTRACTOR'S INFORMATION:

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone Number (s): _____

DESIGN PROFESSIONAL'S INFORMATION:

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone Number (s): _____

PRESENT USE OF PROPERTY:

- Single Family Residence Two Family Residence Three or more Family residence
 Commercial Industrial Institutional Other

- 1) A copy of the signed contract with the owner must be attached.
- 2) Three (3) sets of plans, drawings and/or specifications are required.

Describe the work to be performed:

Job Cost

Total Cost of Proposed Work / Contract Amount*: \$ _____

- *Labor will be estimated for material only jobs. The most recent edition of the Building Valuation Data as published by the International Code Council will be used to verify actual construction costs.*

General Permit Information

- **No work shall be started prior to the issuance of the building permit. Fines per PA-UCC.**
- Completion & submission of this application does not guarantee or constitute permit issuance.
- Zoning approval is usually required prior to submitting an application for a building permit. Any questions regarding zoning should be directed to the zoning office of the municipality.
- A copy of municipal approval for sewage is required with each application (when applicable)
- A copy of the signed contract/agreement with the property owner is required for all applications.
- **NEW CONSTRUCTION &/OR ADDITIONS, DECKS, STRUCTURAL ALTERATIONS:**
 - Three (3) copies of plans/drawings are required to be submitted with this application.
 - Submit one (1) copy of construction specifications.
 - Submit (1) copy of the zoning approval.
 - Residential: Allow 15 days for plan review of submitted material.
 - Commercial: Allow 30 days for plan review of submitted material.

Certification / Authorized Agent / Required Inspections

I hereby certify that I am the property owner, equitable owner or authorized agent of the owner for the property and project listed in this application. I further certify that all work performed and all attached plans and specifications will be in compliance with Act 45 of 1999, known as the Pennsylvania Uniform Construction Code (PA-UCC). I understand that inspections are required under the PA-UCC and that I am responsible for ensuring that all inspections are requested and performed. I further agree that the Building Code Official and all assigned code inspectors shall have the authority to enter the property and building described in this permit at reasonable hours to inspect the premises and enforce the provisions of the PA-UCC and this permit. The information I have supplied is correct to the best of my knowledge. I have read and understand the general permit information and agree to comply.

Applicant's Signature: _____ Date: _____

Areas below to be filled out by Building Code Official only

Building	\$
Plumbing	\$
Mechanical	\$
Electrical	\$
Accessibility	\$
Plan Review	\$
PA-UCC Fee	\$4.00
Total Fee:	\$

Type of Payment: Cash Check #: _____ **Amount Received:** \$ _____

Internal Use Only

Date Received: _____ Permit # Issued: _____ Date Issued: _____