

EXETER BOROUGH
REGULAR MONTHLY MEETING AGENDA
October 6, 2020

Meeting called to order

Roll Call

Person of the Month

Motion to approve the September 1, 2020 Council Meeting Minutes.

Treasurer Report

Citizens Input (agenda items only)

Correspondence

Refuse Report- Lynda Hyzenski

Recycling Report – Renee Pizano

Report of Committees

Police – John Morgan, David Balent & Carmen Marranta

Finance & Insurance (Grants) Lori DeAngelo, John Morgan & Richard Murawski

Fire Department – Carmen Marranta, John Morgan & Richard Murawski

Street/Recycling Departments –David Balent & John Morgan

Parks & Recreation –Lori DeAngelo, Carmen Marranta & Joseph Esposito

WVSA Report – John Morgan

Zoning – David Balent, Richard Murawski & Lori DeAngelo

Hickes Creek – David Balent & Richard Murawski

Building & Grounds – Richard Murawski & Joseph Esposito

Remarks from Mayor Denise Adams

Solicitors Report – Ray Hassey

UNFINISHED BUSINESS

Motion to accept the prepaid bills in the amount of \$33,829.75.

Motion to approve Pay Request #1 from Krasavage Construction in the amount of \$36,351.09 for the Sullivan Street Sanitary Sewer Improvement Project as approved by PennEastern Engineering.

Motion to approve Change Order #1 a decrease in quantities in the amount of \$2,380.00 for the Schooley Ave Storm Sewer Rehabilitation Project.

Motion to approve Pay Request #2 (final) from Krasavage Construction in the amount of \$848.15 for the Schooley Ave Storm Sewer Rehabilitation Project payable from the WWSA Stormwater Fund as approved by PennEastern Engineering.

NEW BUSINESS

Motion to approve the current bills in the amount of \$.

Motion to hire Michael Miller of Thomas Street, Exeter as a part time as needed street department labor for Exeter Borough.

Motion to accept the Kuharchick Construction proposals for services of Pole Inspections, Traffic Signals Preventative Maintenance and Response Maintenance for Traffic Lights.

Motion to accept the Pennsylvania Department of Veterans designation for John J. Morgan of 139 Lincoln Street, Exeter as being exempt for paying property taxes pursuant to Chapter 89 Disabled Veterans Real Estate Tax Exemption Act. The Borough's Tax Collector will be notified.

Motion to accept Resolution #13-2020 adopting the Luzerne County 2020 Hazard Mitigation Plan for Exeter Borough.

Open to the Public

Adjournment

Treasurer's Report	September 2020	
Working Capital		
Receipts	106,383.73	
Pre Paid Bills	33,829.75	
Regular Bills		General \$, Rd. \$ Sew. \$
Total Expenditures		Refuse \$Flood 2011 Fund \$
Account Balances:		
General Fund	830,273.45	
Refuse Fund	289,841.32	
Road Fund	163,311.20	
Sewer Fund Balances:		
O & M Fund	207,921.83	
FNCB Sewer Fund	79,830.87	
M&T Sewer Fund	89,348.14	
PIget	91,394.68	
WVSA Stormwater Fund	43,579.38	
Recy/Grant Fund	107,936.79	
Payroll Fund	50,147.71	
Flood 2011 Fund	150,807.62	
Street/Sidewalk Imp. Fund	267,197.37	
Transfers		

Exeter Borough Deposit Detail September 2020

Type	Num	Date	Name	Account	Amount
Deposit		09/01/2020		530.015 · General F...	2,956.48
				310.410 · LST TAX	-2,956.48
TOTAL					-2,956.48
Deposit		09/01/2020		530.015 · General F...	2,889.35
				310.210 · EARNED I...	-2,889.35
TOTAL					-2,889.35
Deposit		09/02/2020		530.015 · General F...	664.03
				310.410 · LST TAX	-664.03
TOTAL					-664.03
Deposit		09/02/2020		530.015 · General F...	1,800.00
				355.080 · BEVERA...	-1,800.00
TOTAL					-1,800.00
Deposit		09/02/2020		530.015 · General F...	13,414.93
				351.070 · PENSION...	-13,414.93
TOTAL					-13,414.93
Deposit		09/04/2020		530.015 · General F...	2,153.25
				362.105 · SCHOOL ...	-2,018.25
				362.450 · VENDOR ...	-60.00
				331.130 · RESTITU...	-75.00
TOTAL					-2,153.25
Deposit		09/09/2020		530.015 · General F...	880.74
				310.210 · EARNED I...	-880.74
TOTAL					-880.74
Deposit		09/14/2020		530.015 · General F...	20,000.00
				373.781 · INCOME ...	-20,000.00
TOTAL					-20,000.00
Deposit		09/17/2020		530.015 · General F...	20,444.83
				301.100 · REAL ES...	-11,327.57
				380.000 · MISC. RE...	-4.60
				331.100 · FINES DI...	-619.30
				331.130 · RESTITU...	-37.32
				310.100 · REAL ES...	-8,426.04
				331.130 · RESTITU...	-30.00
TOTAL					-20,444.83

Exeter Borough Deposit Detail September 2020

Type	Num	Date	Name	Account	Amount
Deposit		09/17/2020		530.015 · General F...	4,072.62
				301.101 · REAL ES...	-4,072.62
TOTAL					-4,072.62
Deposit		09/17/2020		530.015 · General F...	2,085.83
				310.210 · EARNED I...	-2,085.83
TOTAL					-2,085.83
Deposit		09/18/2020		530.015 · General F...	2,523.37
				310.210 · EARNED I...	-2,523.37
TOTAL					-2,523.37
Deposit		09/18/2020		530.015 · General F...	2,254.08
				310.210 · EARNED I...	-2,254.08
TOTAL					-2,254.08
Deposit		09/22/2020		530.015 · General F...	27,522.15
				350.070 · FIREMEN...	-27,522.15
TOTAL					-27,522.15
Deposit		09/23/2020		530.015 · General F...	1,550.18
				310.210 · EARNED I...	-1,550.18
TOTAL					-1,550.18
Deposit		09/28/2020		530.015 · General F...	1,171.89
				310.210 · EARNED I...	-1,171.89
TOTAL					-1,171.89

\$106,383.⁷³

Exeter Borough Check Detail

September 2 through October 5, 2020

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Check	card	09/09/2020	CVS Pharmacy		530.015 · General Fu...		-26.49
					400.461 · MATERIAL...	-26.49	26.49
TOTAL						-26.49	26.49
Check	card	09/14/2020	Intuit QB Financial		530.015 · General Fu...		-299.95
					400.316 · Office Supply	-299.95	299.95
TOTAL						-299.95	299.95
Check	card	09/14/2020	POSTMASTER		530.015 · General Fu...		-110.00
					400.315 · Postage	-110.00	110.00
TOTAL						-110.00	110.00
Check	card	09/16/2020	POSTMASTER		530.015 · General Fu...		-7.10
					414.430 · PLAN/ZON...	-7.10	7.10
TOTAL						-7.10	7.10
Check	10-1	10/01/2020	IRS		530.015 · General Fu...		-5,284.92
					540.000 · ACCRUED ...	-5,284.92	5,284.92
TOTAL						-5,284.92	5,284.92
Check	10-1	10/01/2020	PA DEPT OF REVEN...		530.015 · General Fu...		-664.65
					535.002 · WITHHELD...	-664.65	664.65
TOTAL						-664.65	664.65
Check	10-1	10/01/2020	Berkheimer Tax Adm...		530.015 · General Fu...		-234.16
					535.003 · WITHHELD...	-234.16	234.16
TOTAL						-234.16	234.16
Check	10-1	10/01/2020	Berkheimer Tax Adm...		530.015 · General Fu...		-26.00
					535.011 · LST WITHH...	-26.00	26.00
TOTAL						-26.00	26.00
Check	10-1	10/01/2020	PSAB		530.015 · General Fu...		-248.35
					480.380 · UNEMPLO...	-248.35	248.35
TOTAL						-248.35	248.35
Check	10-1	10/01/2020	TD Ameritrade		530.015 · General Fu...		-1,019.24
					535.016 · PENSION	-1,019.24	1,019.24
TOTAL						-1,019.24	1,019.24
Check	10-1	10/01/2020	SEI Private Trust Co...		530.015 · General Fu...		-173.32
					535.016 · PENSION	-173.32	173.32
TOTAL						-173.32	173.32
Check	10-1	10/01/2020	Local 542		530.015 · General Fu...		-69.22
					535.008 · FOP WITH...	-69.22	69.22

Exeter Borough Check Detail

September 2 through October 5, 2020

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
TOTAL						-69.22	69.22
Check	9-3	09/03/2020	IRS		530.015 · General Fu...		-5,356.65
					540.000 · ACCRUED ...	-5,356.65	5,356.65
TOTAL						-5,356.65	5,356.65
Check	9-3	09/03/2020	PA DEPT OF REVEN...		530.015 · General Fu...		-659.59
					535.002 · WITHHELD...	-659.59	659.59
TOTAL						-659.59	659.59
Check	9-3	09/03/2020	Berkheimer Tax Adm...		530.015 · General Fu...		-233.92
					535.003 · WITHHELD...	-233.92	233.92
TOTAL						-233.92	233.92
Check	9-3	09/03/2020	Berkheimer Tax Adm...		530.015 · General Fu...		-26.00
					535.011 · LST WITHH...	-26.00	26.00
TOTAL						-26.00	26.00
Check	9-3	09/03/2020	PSAB		530.015 · General Fu...		-211.95
					480.380 · UNEMPLO...	-211.95	211.95
TOTAL						-211.95	211.95
Check	9-3	09/03/2020	TD Ameritrade		530.015 · General Fu...		-1,022.64
					535.016 · PENSION	-1,022.64	1,022.64
TOTAL						-1,022.64	1,022.64
Check	9-3	09/03/2020	SEI Private Trust Co...		530.015 · General Fu...		-173.32
					535.016 · PENSION	-173.32	173.32
TOTAL						-173.32	173.32
Check	9-3	09/03/2020	Local 542		530.015 · General Fu...		-69.51
					535.008 · FOP WITH...	-69.51	69.51
TOTAL						-69.51	69.51
Check	9-17	09/17/2020	IRS		530.015 · General Fu...		-5,878.25
					540.000 · ACCRUED ...	-5,878.25	5,878.25
TOTAL						-5,878.25	5,878.25
Check	9-17	09/17/2020	PA DEPT OF REVEN...		530.015 · General Fu...		-746.51
					535.002 · WITHHELD...	-746.51	746.51
TOTAL						-746.51	746.51
Check	9-17	09/17/2020	Berkheimer Tax Adm...		530.015 · General Fu...		-26.00
					535.011 · LST WITHH...	-26.00	26.00
TOTAL						-26.00	26.00
Check	9-17	09/17/2020	Berkheimer Tax Adm...		530.015 · General Fu...		-261.36

10:26 AM

10/01/20

Exeter Borough Check Detail

September 2 through October 5, 2020

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
					535.003 · WITHHELD...	-261.36	261.36
TOTAL						-261.36	261.36
Check	9-17	09/17/2020	PSAB		530.015 · General Fu...		-263.62
					480.380 · UNEMPLO...	-263.62	263.62
TOTAL						-263.62	263.62
Check	9-17	09/17/2020	TD Ameritrade		530.015 · General Fu...		-1,047.18
					535.016 · PENSION	-1,047.18	1,047.18
TOTAL						-1,047.18	1,047.18
Check	9-17	09/17/2020	SEI Private Trust Co...		530.015 · General Fu...		-173.32
					535.016 · PENSION	-173.32	173.32
TOTAL						-173.32	173.32
Check	9-17	09/17/2020	Local 542		530.015 · General Fu...		-71.61
					535.008 · FOP WITH...	-71.61	71.61
TOTAL						-71.61	71.61
Check	9-17	09/17/2020	Local 542		530.015 · General Fu...		-68.00
					535.008 · FOP WITH...	-68.00	68.00
TOTAL						-68.00	68.00
Bill Pmt -Check	15038	09/17/2020	Chamber Choice NCC		530.015 · General Fu...		-83.64
Bill		09/10/2020			410.465 · POLICE BL...	-55.76	55.76
					400.151 · Admin. Med...	-27.88	27.88
TOTAL						-83.64	83.64
Bill Pmt -Check	15039	09/17/2020	Cintas Corp. #735		530.015 · General Fu...		-296.60
Bill		09/10/2020			414.484 · RECYCLIN...	-296.60	296.60
TOTAL						-296.60	296.60
Bill Pmt -Check	15040	09/17/2020	Comcast		530.015 · General Fu...		-434.93
Bill		09/14/2020			400.460 · BUILDING ...	-434.93	434.93
TOTAL						-434.93	434.93
Bill Pmt -Check	15041	09/17/2020	DeLage Landen Fina...		530.015 · General Fu...		-193.79
Bill		09/11/2020			410.230 · POLICE MA...	-193.79	193.79
TOTAL						-193.79	193.79
Bill Pmt -Check	15042	09/17/2020	PAWC		530.015 · General Fu...		-1,829.36
Bill		09/08/2020			411.160 · WATER FO...	-1,749.65	1,749.65
Bill		09/08/2020			430.210 · Utilities-Street	-41.02	41.02
Bill		09/08/2020			400.460 · BUILDING ...	-38.69	38.69
TOTAL						-1,829.36	1,829.36
Bill Pmt -Check	15043	09/16/2020	Geisinger Quality Op...		530.015 · General Fu...		-2,042.08
Bill		09/16/2020			410.465 · POLICE BL...	-1,021.04	1,021.04

Exeter Borough Check Detail

September 2 through October 5, 2020

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
					400.151 · Admin. Med...	-1,021.04	1,021.04
TOTAL						-2,042.08	2,042.08
Bill Pmt -Check	15044	09/30/2020	AmTrust North Amer...		530.015 · General Fu...		-3,907.00
Bill		09/17/2020			480.366 · WORKMEN...	-3,907.00	3,907.00
TOTAL						-3,907.00	3,907.00
Bill Pmt -Check	15045	09/30/2020	Highmark Blue Shield		530.015 · General Fu...		-12.00
Bill		09/17/2020			410.465 · POLICE BL...	-8.00	8.00
					400.151 · Admin. Med...	-4.00	4.00
TOTAL						-12.00	12.00
Bill Pmt -Check	15046	09/30/2020	Nationwide Employe...		530.015 · General Fu...		-65.94
Bill		09/29/2020			400.300 · COUNCIL	-65.94	65.94
TOTAL						-65.94	65.94
Bill Pmt -Check	15047	09/30/2020	North American Ben...		530.015 · General Fu...		-107.75
Bill		09/29/2020			410.150 · POLICE GR...	-43.25	43.25
					400.151 · Admin. Med...	-64.50	64.50
TOTAL						-107.75	107.75
Bill Pmt -Check	15048	09/30/2020	P P & L		530.015 · General Fu...		-240.79
Bill		09/17/2020			400.460 · BUILDING ...	-143.28	143.28
					414.470 · UTILITIES-...	-27.31	27.31
					430.210 · Utilities-Street	-70.20	70.20
TOTAL						-240.79	240.79
Bill Pmt -Check	15049	09/30/2020	VERIZON		530.015 · General Fu...		-160.04
Bill		09/22/2020			410.320 · POLICE CO...	-160.04	160.04
TOTAL						-160.04	160.04

\$33,829⁷⁵

Exeter Borough A/P Aging Detail As of October 1, 2020

Type	Date	Num	Name	Due Date	Aging	Open Balance
Current						
Bill	09/01/2020		Exeter Borough Ref...	10/01/2020		1,878.35
Bill	09/01/2020		Mr. Kleen Auto Sales	10/01/2020		75.00
Bill	09/01/2020		Joint Funds Enginee...	10/01/2020		10,060.00
Bill	09/01/2020	0097992	LEHIGH CONSTRU...	10/01/2020		62.48
Bill	09/01/2020	0097991	LEHIGH CONSTRU...	10/01/2020		57.48
Bill	09/02/2020	1152448	We Pay Payroll	10/02/2020		89.80
Bill	09/02/2020		Acme Lock	10/02/2020		154.76
Bill	09/02/2020	937193	One Point	10/02/2020		67.92
Bill	09/03/2020	0098019	LEHIGH CONSTRU...	10/03/2020		87.47
Bill	09/03/2020	0098021	LEHIGH CONSTRU...	10/03/2020		59.98
Bill	09/03/2020	0098022	LEHIGH CONSTRU...	10/03/2020		99.96
Bill	09/04/2020	276337	A & A AUTO PARTS	10/04/2020		15.00
Bill	09/04/2020	17701	Nagle Elevator Insp...	10/04/2020		275.00
Bill	09/04/2020	0098040	LEHIGH CONSTRU...	10/04/2020		39.98
Bill	09/08/2020		Citizens Voice	10/08/2020		70.00
Bill	09/08/2020		PA One Call System...	10/08/2020		19.60
Bill	09/10/2020		Exeter Borough St/S...	10/10/2020		2,265.51
Bill	09/10/2020	0098088	LEHIGH CONSTRU...	10/10/2020		74.97
Bill	09/11/2020	11-20...	PennEastern Engine...	10/11/2020		700.00
Bill	09/11/2020		KOST TIRE & MUF...	10/11/2020		623.60
Bill	09/11/2020	19-12...	PennEastern Engine...	10/11/2020		420.00
Bill	09/14/2020	0016298	KRANSON CLOTHES	10/14/2020		1,200.00
Bill	09/14/2020	0016160	KRANSON CLOTHES	10/14/2020		509.00
Bill	09/14/2020		UGI Utilities, Inc.	10/14/2020		4.63
Bill	09/15/2020	0098105	LEHIGH CONSTRU...	10/15/2020		42.48
Bill	09/15/2020	1153093	We Pay Payroll	10/15/2020		115.40
Bill	09/17/2020	939223	One Point	10/17/2020		24.40
Bill	09/17/2020		TULPEHOCKEN SP...	10/17/2020		15.19
Bill	09/17/2020	0098167	LEHIGH CONSTRU...	10/17/2020		122.15
Bill	09/17/2020	0098174	LEHIGH CONSTRU...	10/17/2020		85.77
Bill	09/17/2020		EXETER FIREMAN...	10/17/2020		27,522.15
Bill	09/22/2020		AFG Pension Admin...	10/22/2020		238.32
Bill	09/22/2020		H.A.R.I.E.	10/22/2020		3,399.00
Bill	09/22/2020		H.A.R.I.E.	10/22/2020		1,553.00
Bill	09/22/2020		H.A.R.I.E.	10/22/2020		1,071.00
Bill	09/22/2020		UGI Utilities, Inc.	10/22/2020		4.14
Bill	09/22/2020	939409	One Point	10/22/2020		38.95
Bill	09/28/2020	6098	Ashburn Advisors. L...	10/28/2020		500.00
Bill	09/28/2020	0098209	LEHIGH CONSTRU...	10/28/2020		70.17
Bill	09/28/2020	0098207	LEHIGH CONSTRU...	10/28/2020		77.97
Bill	09/28/2020	0098250	LEHIGH CONSTRU...	10/28/2020		59.78
Bill	09/28/2020	0098242	LEHIGH CONSTRU...	10/28/2020		67.57
Bill	09/28/2020	0098241	LEHIGH CONSTRU...	10/28/2020		70.17
Bill	09/28/2020		Vincent Ninassi	10/28/2020		8.70
Bill	09/28/2020	15-10...	PennEastern Engine...	10/28/2020		637.50
Bill	09/29/2020	0016303	KRANSON CLOTHES	10/29/2020		30.00
Bill	09/29/2020		Sprint	10/29/2020		118.65
Bill	09/29/2020	2020	Luzern County Trea...	10/29/2020		1,789.40
Bill	09/29/2020	7751	Volcanic Web Soluti...	10/29/2020		155.40
Bill	09/29/2020		Krasavage Construc...	10/29/2020		848.15
Bill	09/29/2020	1153731	We Pay Payroll	10/29/2020		94.60
Bill	09/29/2020		Exeter Borough Hos...	10/29/2020		1,733.33
Bill	09/30/2020		Guardian	10/30/2020		123.70
Bill	09/30/2020		HASSEY LEGAL SE...	10/30/2020		1,560.00

61,087.53

Total Current

1 - 30

Total 1 - 30

31 - 60

Total 31 - 60

61 - 90

Total 61 - 90

> 90