

Exeter Borough Council Meeting
August 4, 2020
Zoom Meeting
10:00 AM

Meeting called to order by Council Chairman Joseph Pizano.

This meeting was held on Zoom. Due to the COVID-19 pandemic no public will be allowed in the building for the meeting. The meeting's agenda was posted on the Borough's web page. The public was given the opportunity to question or comment by e-mail or calling and asking for the Zoom log in informaton by Monday, August 3, 2020 at 3:00 PM.

Roll Call: Mr. Morgan, Mr. Marranca, Mr. Pizano, Ms. DeAngelo, Mr. Esposito, Mayor Adams

Absent: Mr. Murawski, Mr. Balent.

Person of the Month – no person of the month.

Motion to approve the July 7, 2020 Council Meeting Minutes. 1st Mr. Marranca, 2nd Mr. Morgan and unanimously carried.

Treasurers Report- Motion to accept the Treasurers Report as read. 1st Mr. Morgan, 2nd Ms. DeAngelo and unanimously carried.

Citizens Input (agenda items only) No public input.

Correspondence – No correspondence

Refuse Report – Lynda Hyzenski – report on file.

Recycling Report – Renee Pizano - report on file.

Reports of committees

Police – John Morgan, David Balent & Carmen Marranca – calls for service in July were 247.

Finance & Insurance (Grants) Lori DeAngelo, John Morgan & Richard Murawski
A finance meeting will be held on August 11th by way of Zoom.

Fire Department – Carmen Marranca, John Morgan & Richard Murawski
Nothing at this time.

Street/Recycling Departments – David Balent & John Morgan
Nothing at this time.

Parks & Recreation – Lori DeAngelo, Carmen Marranca & Joseph Esposito
Mulch will be order for the parks.

WVSA Report – John Morgan – Report on file.

Zoning – David Balent, Richard Murawski & Lori DeAngelo – Nothing at this time.

Hicks Creek – David Balent & Richard Murawski – The beavers are still in the creek and having babies.

Building & Grounds – Richard Murawski & Joseph Esposito
Nothing at this time.

Remarks from Mayor Denise Adams, she asked for a bulk pick up in town.

Solicitors Report – Ray Hassey, nothing at this time.

UNFINISHED BUSINESS

Motion to accept the prepaid bills in the amount of \$19,959.21. 1st Mr. Morgan, 2nd Mr. Marranca and unanimously carried.

Motion to extend the state of emergency in the Borough until October 31, 2020 unless prior action is taken by Council to the contrary. 1st Ms. DeAngelo, 2nd Mr. Marranca and unanimously carried.

Motion to ratify the July 27, 2020 hiring Brandon Bradshaw as a part time as needed Police Officer for Exeter Borough. 1st Mr. Morgan, 2nd Mr. Marranca and unanimously carried.

Motion to award the Sullivan Street Sanitary Sewer Improvement Project.
Motion to table the awarding of the Sullivan Street Sanitary Sewer Improvement Project. 1st Mr. Morgan, 2nd Mr. Esposito and unanimously carried.

Motion to accept Pay Request #1 for the Schooley Ave. Storm Sewer Rehabilitation Project from Krasavage Construction in the amount of \$16,114.85 payable from the WVSA Stormwater Fund. 1st Ms. DeAngelo, 2nd Mr. Morgan and unanimously carried.

NEW BUSINESS

Motion to approve the current bills in the amount of \$208,153.54. 1st Mr. Marranca, 2nd Ms. DeAngelo and unanimously carried.

Motion to appoint Mark Casper as an alternate to the Exeter Borough Zoning Board. 1st Mr. Marranca, 2nd Ms. DeAngelo and unanimously carried.

Motion to accept the Memorandum of Understanding between Exeter Borough Police and the Luzerne County District Attorney Office for participation in the Luzerne County DUI Task Force.

Motion to advertise an ordinance establishing agreement between Exeter Borough and Luzerne County District Attorney for the creation of a Driving Under the Influence Task Force, and approving the participation of Exeter Borough Police Department. 1st. Mr. Marranta, 2nd Mr. Morgan and unanimously carried.

Motion to hire Ed Krasavage Construction to repair the Stevens Lane Storm Sewer and provide the re-connection for the Bridon storm lateral at this time. 1st Mr. Morgan, 2nd Mr. Murawski and unanimously carried.

Motion to establish a committee for the purposes of meeting with officials of nearby municipalities for the purpose of discussing creation of a regional cooperative organization for the purpose of providing essential local government services. 1st Mr. Morgan, 2nd Ms. DeAngelo and unanimously carried.

Motion to accept Resolution #10-2020, adopting Emergency Protocols for Meeting and Building/Facilities. 1st Mr. Morgan, 2nd Ms. DeAngelo and unanimously carried.

Open to the Public, Walter Janoski asked the Council if the Scouts can keep a trailer in the back parking lot. Mr. Morgan will meet with Mr. Janoski to discuss a safer parking spot for the trailer.

Atty. Hassey had questions to be answered for this meeting as follows.

Who in the borough administration is responsible for completing, reviewing and submitting the AG385 Certification? The Borough Manager is responsible for this report.

Has Debra Serbin completed any free training Right-to Know Law or Agency Open Record Office offered by the Office of Open Records since being unanimously appointed to the AORA position. She is currently studying the Right to Know Law.

How many hours a week does the Manager work each week and how many hours a week is her average workweek? She was hired as a salaried employee, so that there was no reason to keep a record of hours. Even though she had fixed hours during the day, she is required to work beyond those hours when needed.

Adjournment, 1st Mr. Morgan, 2nd Ms. DeAngelo and unanimously carried.

Prepared and submitted by Debra Serbin