EXETER BOROUGH

REGULAR MONTHLY MEETING MINUTES

December 6, 2022

7pm

**Meeting called to order at 7pm by Chairman Pizano.**

Pledge of Allegiance

Roll Call- Present: Pizano, Morgan, DeAngelo, Marranca, Esposito, Murawski, Mayor Adams, Balent – on phone.

Person of the Month – Marty Jordan from Barber Ford.

Motion to approve the November 1, 2022 Exeter Borough Council regular meeting minutes. 1st by Morgan, 2nd by Marranca. Unanimously carried.

Treasurer Report. 1st by Morgan, 2nd by Balent. Unanimously carried.

Citizens Input (agenda items only)- Nothing at this time.

Correspondence- Nothing at this time.

Refuse Report- Lynda Hyzenski- Nothing at this time.

Recycling Report – Renee Pizano – will be filing the Recycling Report by the end of the year.

**Report of Committees**

Police – John Morgan, David Balent & Carmen Marranca – reported on the Turkey Trot.

Finance & Insurance (Grants) Lori DeAngelo, John Morgan & Richard Murawski. Nothing at this time.

Fire Department – John Morgan, Richard Murawski, & Lori DeAngelo. Will have a meeting in 2023.

Street/Recycling Departments –David Balent, Carmen Marranca, & John Morgan. Nothing at this time.

Parks & Recreation –Lori DeAngelo, Carmen Marranca & Joseph Esposito. Reported on the Turkey Trot.

WVSA Report – John Morgan. Report on file.

Zoning – David Balent, Richard Murawski, Lori DeAngelo. Nothing at this time.

Hicks Creek – David Balent & Richard Murawski. Nothing at this time.

Building & Grounds – Richard Murawski & Joseph Esposito. Reported on the shed.

Remarks from Mayor Denise Adams. Nothing at this time.

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Solicitors Report – Ray Hassey. Nothing at this time.

**New Business**

Motion to add a motion to the agenda. 1st Morgan, 2nd Esposito. Unanimously carried.

Motion to join the NEPA Landbank Authority and to approve Resolution for the same. 1st by Esposito, 2nd by Marranca. Unanimously carried.

Motion to advertise the NEPA Landbank Authority Ordinance. 1st by Esposito, 2nd by Marranca. Unanimously carried.

Motion to approve the current and prepaid bills in the amount of $361,998.31. 1st by Morgan. 2nd by Marranca. Unanimously carried.

Motion to hire Amy Huntington as the full time Exeter Borough Manager pursuant to the terms of her Employment Contract at the starting salary of $55,000 per year starting December 7, 2022. 1st by Morgan. 2nd by DeAngelo. Unanimously carried.

Motion to accept the resignation of Lynda Hyzenski as Borough Secretary, effective December 31, 2022. 1st by Morgan. 2nd by DeAngelo. Unanimously carried.

Motion to hire Gloria Kijek as the full time Exeter Borough Secretary/Treasurer pursuant to the terms of her Employment Contract at the starting salary of $46,000 per year starting December 7, 2022. 1st by Morgan. 2nd by Balent. Unanimously carried.

Motion to accept the resignation of Gina Felker from the Exeter Borough Police Department, and to take the necessary steps to provide requisite notifications and purge her standing with the Police Department. 1st by Morgan. 2nd by DeAngelo. Unanimously carried.

Motion to approve the Comcast Franchise Agreement for a period of 10 years retroactively to July 27, 2022. 1st by Morgan, 2nd by Marranca. Unanimously carried.

Motion to appoint Nick Giambra to the Exeter Borough Zoning Hearing Board. 1st by DeAngelo, 2nd by Marranca. Unanimously carried.

Motion to accept the resignation of Brian Graham as Exeter Borough Zoning and Enforcement Officer. Brian has agreed to aid the borough as Zoning Officer until a replacement is found. 1st by Morgan, 2nd by Marranca. Abstain by DeAngelo. Unanimously carried.

Motion to authorize the advertisement for hiring a part-time Borough Zoning and Enforcement Officer. 1st by Marranca, 2nd by Balent. Unanimously carried.

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Motion to provide written notice to Kendra Radle and Debra Serbin terminating any remaining healthcare insurance effective December 31, 2022. 1st by Morgan, 2nd by Balent. Unanimously carried.

Motion to approve the payment to the Wyoming Area Regional Police in an amount equal Exeter Borough’s portion of two months annual expenses in the amount of $91,250. 1st by Morgan, 2nd by Marranca. Unanimously carried.

Motion to approve the placing of the advertised legal notices for the 2023 Tax Levy Ordinance. 1st by Morgan, 2nd by DeAngelo. Unanimously carried.

Motion to approve Renee Piano as the Assistant Borough Manager on a temporary basis through January 2, 2023, retroactively to October 31, 2022. 1st by Esposito, 2nd by Balent. Unanimously carried. Abstain by Pizano. Unanimously carried.

Motion to approve payment of invoices to Renee Pizano for services rendered to the Borough upon the Borough Manger position having been vacated, and to approve such payment for services for the remainder of her role as Assistant Borough Manger. 1st by Esposito, 2nd by Morgan. Unanimously carried.

Motion to approve the Borough Engineer to move forward with plans to develop improvements to the Borough’s property on Wyoming Avenue, adjacent to Mariano’s Pizza, with a total cost of the project not to exceed $150,000.00. Such improvements include a pavilion with electrical service and lighting, and possible vehicle electric charging station and possible parking meters for daytime parking. 1st by Murawski. 2nd by Morgan. Unanimously carried.

Open to the Public- Nothing at this time.

Adjournment- 1st by Esposito. 2nd by Morgan. Unanimously carried.