

APPLICATION FOR VENDOR'S LICENSE
Chapter 97 of Exeter Borough Code of Ordinances

1. Name of Applicant:
2. Address:
3. Phone number and email of the Applicant:
4. Name and address of the business or organization for which the Applicant is applying:
5. The dates of operation (begin date and end date) of the proposed activity for which the Applicant is seeking a license:
6. A brief description of the nature of the activity or business to be conducted, including (a) the type of vending unit (e.g., food truck, tent, etc.), (b) the products to be sold (in the case of food sale, a proposed menu should be attached to the application), (c) the source of the food products to be sold, or the source of other nonfood products to be sold, (d) and any other information which the Mayor or Police Chief may reasonably require.
7. If the Applicant is working on behalf of an employer, provide the name of the employer, the applicant's proper credentials and evidence that he or she is authorized to act on behalf of the employer. Attach copies of relevant documents to the application.
8. Location where the vendor activity will take place:
9. If the activity is to be conducted on property not owned by the Applicant, provide a copy of the lease, license or other written statement or letter from the owner indicating that the Applicant shall have permission to operate on the dates requested. Attach copies of documents identifying the property owner, and document granting permission to operate on owner's property.
10. If a vehicle is to be used while conducting the activity please provide (a) make, model, and year description of the vehicle; (b) license plate number and vehicle registration, and (c) evidence of insurance for the vehicle.

11. Evidence that the Applicant has insurance, extending coverage for the activities and dates for which the Applicant is seeking a license. Evidence of insurance covering property damage and personal injury caused by such activities in a minimal amount of \$1,000,000.00. is required.
12. A photograph of the Applicant taken within the last one year immediately prior to the date of the filing of the application. Said picture shall be two inches by two inches, in color showing the head and the shoulders of the applicant in a clear and distinguishable manner, and shall be included with the application.
13. Applicant shall provide with this application to the Mayor with copies of all other licenses which may required to operate its business, from the Commonwealth of Pennsylvania, or other government entity or agency which may regulate such activities. Examples of such other license include Department of Health certificates for food truck operators, Serve Safe, and any other licenses or permits which may be required for the sale of any other good or merchandise.
14. Has the applicant been convicted of any crime or misdemeanor? (YES / NO) The Mayor or Chief of Police may require that a criminal background check be completed as a requirement of the application.

The Mayor may reject the application if the information provided is not satisfactory or incomplete. At the time of filing, and as a condition of issuance of the license, the Applicant shall pay the license fee as may be in effect. Applicant verifies that the information provided herein is true and correct. False statements made herein are subject to the penalties associated with False Statements to Authorities. Applicant acknowledges and agrees to comply with Chapter 97 of the Borough Code, as well as all Borough Ordinances, and otherwise comply with the law.

Date

Applicant

Co-Applicant (if any)

License Approval

Applicant is hereby granted a license to operate as a vendor within Exeter Borough on the dates specified herein, and for the limited purposes contained in the application.

Date

MAYOR OF EXETER BOROUGH