

EXETER BOROUGH
APRIL 2, 2024 REGULAR MONTHLY MEETING MINUTES
7:00 pm- Exeter Borough Building and Zoom Meeting

Call to Order was taken at 7:00pm by Chairman Pizano, the Pledge of Allegiance was recited, and Roll Call was taken.

PRESENT: Council Members: Chairman Joe Pizano, Vice Chairman John Morgan, Dave Balent, Lori DeAngelo, Carmen Marranta, Richard Murawski; EXCUSED: Joe Esposito. Mayor Denise Adams; Solicitor Ray Hassey (via Zoom);
Staff Members: Amy Huntington, Sharon Sorokin, Vince Ninassi, Ralph Dixon.

Person of the Month. No person of the month was named in April.

Treasurers Report: read by Amy Huntington. On file, noting total checks \$143,813.38 paid. Vice Chairman Morgan made a motion to approve Treasurer's Report as read; seconded by Councilwoman DeAngelo; motion passed unanimously.

Correspondence: Amy Huntington read:

- Right to Know requests for Exeter Senior Living Apartments, 222 Schooley Avenue and Highland Manor, 750 Schooley Avenue, both to support property refinancing; Letter from MACTAC Scranton to downstream Luzerne County communities annual reporting adherence to Department of Environmental Protection regulations of Storage Tank and Spill Prevention Act; Letter from Pennsylvania One Call System announcing \$123.44 credit refund in March 2023 from annual service fees collections per PA Act 287; Letter from Astound Broadband Internet noting \$18.20 monthly customer price increase; 3/13/24 Letter from Christopher Belleman, Luzerne County Flood Protection Authority announcing RFP for Exeter levee flood protection project at Susquehanna Avenue agricultural lands.
- Emails from 336 Donnas Way regarding potholes and paving request; 324 Donnas Way regarding trees in Hicks Creek; 217 Wilson regarding broken swing in the park; 109 Grove Street regarding property complaints at 104, 107 and 116 Grove.
- Four letters of approval from the Commonwealth of Pennsylvania for filing AG 385 Pension Report, PURTA Report, MS4 Report, and 2022 Audit and Financial Report; and 3/25/2024 Letter from PA Auditor General announcing audit of Police and Non-Uniformed Pensions for 2020 to 2024; 3/19/24 email from Pennsylvania Municipal League regarding need for floodplain policies update in Exeter Borough Zoning Ordinance.

Citizen's Input (agenda items only) No input was made.

Refuse and Recycling: Sharon Sorokin read the report, on file, noting 33.86 tons of recycling for the month; and as of April 1, 2024 trash payments are in the penalty period.

Report of Committees:

Police: Report read by Chief Turner, on file, noting 411 calls for the month for WARP.

Finance and Insurance (Grants): Nothing to report.

Fire Department: Ralph Dixon reported Fire Department reports will be given next month, and he also presented the Smoke Alarm project for the American Red Cross.

Street/Recycling Departments: Vince Ninassi reported trees at Hicks Creek were cut on creek side; pothole repairs are continuing and pumps will be serviced April 3, 2024.

Parks and Recreation: Councilwoman DeAngelo reported a successful Easter Bunny visit and announced May 25, 2024 Community Yard Sale and June 22, 2024 Block Party.

WVSA report: Vice Chairman Morgan reported 21 flushed lines and announced street sweeping will begin in May 2024; report on file.

Zoning: Councilwoman DeAngelo reported 10 zoning permits, 4 building permits, 1 occupancy permit, 1 contractor registration and 1 Zoning Hearing Board requested for 126 Lehigh Street; report on file.

Hicks Creek: Councilman Balent reported creek inspection will take place June 5th.

Building and Grounds: Nothing to report at this time.

Council of Governments: Councilman Balent reported the meetings times for COG changed to Thursday mornings at 11:00 AM.

NEPA Land Bank: Nothing to report at this time.

Mayor's remarks: Mayor Adams announced Exeter Scout Troop will meet with Police, Fire, and Ambulance services on April 4, 2024.

Solicitors report: No report at this time.

New Business:

Vice Chairman Morgan made a motion to amend the agenda to add three items noted below; seconded by Councilman Marranta; motion passed unanimously:

- Motion to approve Thomas Landscape Management contracts. Vice Chairman Morgan made a motion to approve \$4,900 for Cherrywood cutting; \$9,550 for Hicks Creek brush clearing; \$6,300 for Hicks Creek mow bed and benches; seconded by Councilwoman DeAngelo; motion passed unanimously.
- Motion to approve purchase of new diesel fuel transfer tank for Ford F550. Vice Chairman Morgan made a motion for the purchase to not to exceed \$2000; seconded by Dave Balent; motion passed unanimously.
- Motion to approve Resolution 3 of 2024 to appoint Amy Huntington, Exeter Borough Manager, liaison between Exeter Borough and Berkheimer, Bangor, PA to administrate

local tax records management; John Morgan made a motion to approve Resolution 3 of 2024; seconded by Carmen Marranca; motion passed unanimously.

1. Vice Chairman Morgan read the PennEastern Engineers FY 2021 CDBG Community Development Block Grant Pave Project Bid Review Letter, reading bids received on Tuesday April 2, 2024 10:00 a.m. and made a motion to award bid to lowest bidder, Pennsy Supply, \$107,010.75; seconded by Councilman Balent; motion passed unanimously.
2. Councilman Marranca made a motion to approve \$100,000 final payment to Wyoming Area School District to complete LSA Grant #C000080307 Tennis Courts Renovation 2019 Project, prior to the June 30, 2024 expiration; seconded by Councilwoman DeAngelo; passed unanimously.
3. Councilman Marranca made a motion to approve \$24,820.00 transfer from the Exeter Borough General Fund to the Exeter Borough Refuse Fund, to correct a deposit error made by MuniPay and PAYA eCheck processor, of online payments made between 1/16/2024 and 3/7/2024; seconded by Councilman Morgan; motion passed unanimously.
4. Vice Chairman Morgan made a motion to approve Handicapped Parking Permit No. 2 of 2024 pending Wyoming Area Regional Police approval, for 10 Valley Street, effective April 3, 2024; seconded by Councilman Marranca; motion passed unanimously.
5. Vice Chairman Morgan made a motion to accept Tony Doblovasky resignation from Exeter Borough Zoning Hearing Board; seconded by Councilwoman DeAngelo; motion passed unanimously.
6. Vice Chairman Morgan made a motion to approve the appointment of Jeffery Gerchak to Zoning Hearing Board as alternate; seconded by Councilman Marranca; motion passed unanimously.
7. Vice Chairman Morgan made a motion to approve the appointment of Tony Doblovasky, to the Exeter Borough Planning Commission; seconded by Councilman Balent; motion passed unanimously.
8. Vice Chairman Morgan made a motion to approve Amy Huntington to attend PSAB Annual Conference, June 2-4, 2024 with reimbursement for mileage and food; seconded by Councilman Balent; motion passed unanimously.

Open to the Public - no public comment was made.

Motion to adjourn was made by Councilman Murawski; seconded by Councilman Marranca; meeting was adjourned at 8:12 PM.

Respectfully submitted by Amy Huntington, April 4, 2024