

**EXETER BOROUGH  
REGULAR MONTHLY MEETING MINUTES  
December 5, 2023**

Call to Order: Taken at 7:00pm by Chairman Pizano and the Pledge of Allegiance was recited.

Roll Call: PRESENT: Chairman Joseph Pizano, Vice Chairman John Morgan, Council Members David Balent, Joseph Esposito, Lori DeAngelo (via Zoom), Carmen Marranta, Richard Murawski; Solicitor Ray Hassey; Mayor Denise Adams, Borough Manager Amy Huntington, Borough Secretary Sharon Sorokin, Streets Department Staff Vince Ninassi, Mike Miller, Justin Coskey; Fire Department Staff Justin Parr, Ralph Dixon; and Wyoming Area Regional Police Chief Turner.

Person of the Month: Mayor Adams named Borough Manager Amy Huntington as Person of the Month, and commended her on the outstanding job she is doing for the Borough.

Motion to Approve the Regular Council Meeting November 14, 2023 Minutes and Special Council Meeting November 20, 2023 Minutes was made by Vice Chairman Morgan; seconded by Councilman Balent; motion passed unanimously.

Treasurers Report: Amy Huntington read the Treasurer's Report, on file, noting a total of \$183,687.39 checks written. Motion to Approve the Treasurer's Report as read made by Vice Chairman Morgan; seconded by Councilman Marranta; motion passed unanimously.

Correspondence: Amy Huntington read highlights of the USDA's November 13, 2024 Letter of Conditions for the \$8,777,000 Sewer Improvement Loan and the December 1, 2023 Follow Up Letter of Conditions, and will work with the Borough Engineers to meet the 54 items outlined in the November letter, and 17 items outlined in the December 1 letter. Amy also reported that Solicitor Ray Hassey submitted a letter on behalf of the Borough to PA American Water Company opposing the proposed rate increase.

Citizen's Input (agenda items only): No input was given.

Refuse and Recycling: Report read by Sharon Sorokin, on file. Motion to Approve the Refuse Report was made by Vice Chairman Morgan; seconded by Councilman Balent; motion passed unanimously.

Report of Committees:

- Police: WARP Chief Turner read the Police report, on file. He noted 134 of 473 total calls for November were from Exeter Borough. Chief also reported they are waiting for the closing date for the new WARP headquarters, to take place after the New Year.
- Finance and Insurance (Grants): Nothing to report at this time.

- Fire Department: Reports were submitted to Council and read by Vice Chairman Morgan.
- Street/Recycling Departments: Streets Supervisor Vince Ninassi noted the packer truck repair estimate is \$3600.
- Parks and Recreation: Councilwoman DeAngelo thanked the many volunteers and the Exeter Events Committee for a successful 2023 Turkey Trot, noting over 200 participants. She noted the new Parade of Trees event is going well for the 1st year, 35 businesses on Wyoming Avenue are participating and each has a yard sign and theme. Exeter Scouts are having the annual Scouting For Food canned goods collection on Saturday December 9, bags should be outside on porches by 9am.
- WWSA report: Vice Chairman Morgan provided the report, on file, noting 33 sanitary sewer lines flushed, 1 line camera checked.
- Zoning: Councilman Balent read the Zoning report prepared by Ron Mruk, on file.
- Hicks Creek: Councilman Balent raised concern about residents discarding pumpkins and trash near and in the creek bed near Packer Avenue.
- Building and Grounds: Nothing to report at this time.
- Council of Governments: Councilman Balent noted meetings are 3rd Thursday of the month.
- NEPA Landbank: Councilman Balent noted next meeting is January 5, 2024.

Mayor's Remarks: Mayor Adams thanked the Exeter Borough Streets Department and Administrative Staff for the wonderful Christmas decorations at the Borough Building and on Wyoming Avenue.

Solicitors report: No report at this time.

New Business:

1. Motion to Approve the Agreement dated August 16, 2023, between Exeter Borough and the Exeter Borough Streets Department, Local Unit 542-C International Union of Operating Engineers. Motion made by Councilman Esposito; seconded by Councilman Balent; motion passed unanimously. Agreement is for a period of three years retroactive to August 16, 2023 through August 15, 2026.
2. Motion to Authorize Solicitor Hassey to publish Notice of Amendments to Final 2024 Budget made by Vice Chairman Morgan; seconded by Councilman Marranta; motion passed unanimously.

3. Motion to Establish a Special Meeting on December 11, 2023 to approve 2024 Budget, made by Vice Chairman Morgan; seconded by Councilman Balent; motion passed unanimously.
4. Motion to Authorize Solicitor Hassey to Publish Notice for the 2024 Tax Levy Ordinance, to be adopted at the January 2024 Council Meeting; Motion made by Vice Chairman Morgan; seconded by Councilwoman DeAngelo; motion passed unanimously.
5. Motion to Authorize Solicitor Hassey to Prepare Amendments to the Garbage Collection Ordinance and to Advertise Ordinance Amendments for consideration at the January 2024 Council Meeting. Amendments will reflect new collection rates of Discounted rates of \$300 per household, \$260 for senior citizens through February 29, 2024; Face Value rates of \$320 per household, \$280 for senior citizens through March 31, 2024; Penalty rates of \$430 per household, \$390 for senior citizens as of April 1, 2024. Motion made by Vice Chairman Morgan; seconded by Councilman Esposito; motion passed unanimously.
6. Motion to Authorize pension administrators Thomas J. Anderson & Associates to send refund of 2022 employer contributions of \$11,059.10 from the Non-Uniformed Pension Plan to the Exeter Borough General Fund. Motion made by Councilman Balent; seconded by Vice Chairman Morgan; motion passed unanimously.
7. Motion to Authorize pension administrators Thomas J. Anderson and Associates to transfer 2022 excess state aid of \$8381.15 from the Non-Uniformed Pension Plan to the Police Pension Plan. Motion made by Councilman Marranta; seconded by Vice Chairman Morgan; motion passed unanimously.
8. Motion to Transfer state aid received of \$23,230 from the General Fund to the Police Pension Fund to satisfy the 2023 MMO. The state funds were transferred to the General Fund on 9/27/23 and were required to be deposited into the Police Pension Fund. Motion made by Vice Chairman Morgan; seconded by Councilwoman De Angelo; motion passed unanimously.
9. Motion to Transfer state aid received of \$13,510.22 from the General Fund to the Non-Uniformed Pension Fund. The state funds were transferred to the General Fund on 9/27/23 and were required to be deposited into the Non-Uniformed Pension Fund. Motion made by Councilwoman DeAngelo; seconded by Councilman Marranta; motion passed unanimously.
10. Motion to Authorize pension administrators Thomas J. Anderson & Associates to reclassify \$14,085.73 of the 2023 Employer Contributions, which Exeter Borough made to the Non-Uniformed Pension Plan as of 10/31/23 as 2023 state aid, as well as any additional contributions made by Exeter to said plan after 10/31/23. Motion made by Vice Chairman Morgan; seconded by Councilman Balent; motion passed unanimously.

11. Motion to authorize Thomas J. Anderson and Associates to refund former Exeter Borough Police Officer Jessica Mancus-Bartalotta her member contributions to the Police Pension Plan. Motion made by Councilman Marranta; seconded by Councilman Balent; motion passed unanimously.

Open to the Public: No public comment was made.

Motion to adjourn made by Councilman Murawski; Seconded by Councilman Balent; meeting was adjourned at 7:43 p.m.

*Respectfully submitted by Amy Huntington, December 10, 2023.*