

**EXETER BOROUGH SPECIAL COUNCIL MEETING
(In person and Via ZOOM)**

**Tuesday October 29, 2024
12:00 p.m.**

MINUTES

Chairman Pizano called the meeting to order at 12:00 p.m., the Pledge of Allegiance was recited, and Roll Call was taken.

Present: Joseph Pizano, Council Chairman, John Morgan, Council Vice Chairman
Council Members: David Balent, Lori DeAngelo, Joseph Esposito, Carmen Marranta
Solicitor Ray Hassey, Mayor Denise Adams, Amy Huntington and Sharon Sorokin.

Excused: Councilman Richard Murawski

AGENDA ITEMS:

1. Councilman Esposito made a Motion to Adopt Ordinance #7 General Obligation Note, Series of 2024, in the Principal Amount of Eight Million Seven Hundred Seventy-Seven Thousand Dollars (\$8,777,000) pursuant to the Act of the General Assembly of the Commonwealth of Pennsylvania, 53 PA.C.S. Chapters 80-82, as Amended, Reenacted and Supplemented known as the Local Government Unit Debt Act; seconded by Councilman Balent; motion passed unanimously.
2. Councilman Balent made a Motion to Present the First Reading of The Proposed 2025 Budget; Seconded by Councilman Morgan; motion passed unanimously. Chairman Pizano read the Proposed 2025 Budget.

PUBLIC COMMENT

No public comment was made.

ADJOURN

Councilman Esposito made the motion to adjourn at 12:15 p.m.; seconded by Councilwoman DeAngelo; motion passed unanimously.

Respectfully Submitted by Amy Huntington, Borough Manager, October 30, 2024.

Exeter Borough 2025 BUDGET			
2025 Budget Reading #1			
Special Council Meeting - October 29, 2024 - 12:00PM			
	Year 2025	Year 2024	Year 2023
	Budget	Budget	Budget
INCOME			
Cable Revenue	65,000	100,000	100,000
Community Develop (CDBG Grants)	150,000	200,000	189,000
LSA	500,000	350,000	
Earned Income Tax	650,000	650,000	500,000
Garbage Sticker Revenue	640,000	585,200	360,000
Gas Tax Refund	0	4,000	4,000
Insurance Rebate	0	5,500	5,500
Interest Income - Bank Accts	2,000	10,000	4,000
Local Realty Transfer Tax	50,000	50,000	22,500
LST Tax Revenue	85,000	85,000	85,000
Other Income	10,000	12,000	12,000
Payments In Lieu - Schooley	1,500	1,500	1,500
Pension Fund - State Aid	35,644	50,825	20,000
Public Utility Tax Revenue	1,385	1,500	1,500
Real Estate Tax - Current Year	550,000	530,000	600,000
Real Estate Tax - Prior Year	40,000	40,000	40,000
Recycling 904 Grant Income	10,691	18,540	18,540
Rental Income from WVSA	35,000	37,670	50,585
Road Income - Liquid Fuels	159,300	160,390	159,000
School Patrol Reimbursement	5,285	0	5,150
Sewer/Stormwater Revenue (M&T, PLGIT)	550,000	550,000	550,000
Water Company Reimbursement	3,000	3,000	3,000
Zoning Income	120,000	120,000	120,000
TOTAL INCOME	3,663,805	3,565,125	2,851,275
EXPENSES			
GENERAL FUND EXPENSE			
Borough Projects - Street & Road	450,000	444,100	489,500
CDBG/Engineering Expense	30,000	30,000	36,000
Fire Hose Co 1	15,400	15,400	15,400
Fire Hydrants - Water	30,000	21,000	21,000
General - Legal & Professional	40,000	35,000	35,000
General - Office & Computer	15,000	10,000	10,000
General - Repair & Maintenance	20,000	18,000	17,250
General - Utilities	20,000	18,044	17,350
Hicks Creek R&M	35,000	35,000	35,000
Insurance Expense	100,000	100,000	100,000
Commercial & General Liability	35,000	30,000	
Workers Compensation	85,000	80,000	
Total Insurance Expense	220,000	210,000	100,000
Interest Expense	3,500	3,500	3,500
Parks & Recreation R&M	600	600	600
Payroll Tax - Employer	65,000	64,000	38,220
Payroll Wages			
Hourly - Fire Truck Drivers	74,000	74,000	74,000
Hourly - Full Time Street/Recycling	271,500	271,500	249,000
Hourly - Janitorial	3,200	3,120	3,000

Hourly - Part Time Street/Recycling	20,000	20,000	6,000
Hourly - School Patrol	10,000	10,000	10,000
Hourly - Zoning Officer	20,155	20,800	30,000
Salary - Borough Manager	58,650	56,650	55,000
Salary - Council/Mayor	21,000	20,000	19,200
Salary - Secretary	42,300	41,200	46,000
Salary - Tax Collector	8,000	7,000	7,000
Total Payroll Wages	528,805	524,270	499,200
Pension Expense - non uniform	39,500	37,275	35,500
REIMBURSED EXPENSES			
Cable Pave Cuts - Contra Expense	-2,000	-2,000	-1,000
Cable Pave Cuts - Expense	2,000	2,000	1,000
Fireman's Relief Fund - Contra Expense	-29,057	-28,727	-27,000
Fireman's Relief Fund - Expense	29,057	28,727	27,000
PAWC Road Cuts - Contra Expense	-5,000	-5,000	-7,500
PAWC Road Cuts - Expense	5,000	5,000	7,500
PFG Road Cuts - Contra Expense	-6,500	-5,000	-5,000
PFG Road Cuts - Expense	6,500	5,000	5,000
WVSA Stormwater - Contra Expense	-20,000	-17,250	-17,250
WVSA Stormwater - Expense	20,000	17,250	17,250
Total REIMBURSED EXPENSES		0	0
Solicitor Fees	19,500	19,500	19,500
Zoning Engineering Services	80,000	100,000	100,000
Total GENERAL FUND EXPENSE	1,612,305	1,585,689	1,473,020
POLICE DEPT EXPENSE			
Police Expenses	547,500	547,500	547,500
Total POLICE DEPT EXPENSE	547,500	547,500	547,500
RECYCLING/REFUSE & STREET DEPT EXPENSE			
Recycling/Refuse & Street - Capital Purchases	3,500	0	45,000
Recycling/Refuse & Street - Gas & Oil	28,000	27,560	26,000
Recycling/Refuse & Street - R&M	43,000	43,000	40,000
Recycling/Refuse & Street - Recycling Processing	40,000	40,000	40,000
Recycling/Refuse & Street - Refuse Contract	525,000	505,296	288,700
Recycling/Refuse & Street - Utilities	4,000	3,650	3,500
Street Medical Insurance	145,000	154,930	145,500
Total RECYCLING/REFUSE & STREET DEPT EXPENSE	788,500	774,436	588,700
ROAD FUND EXPENSE			
Road - Capital Purchase (Truck)	0	17,000	17,000
Road - Curbing & Paving	18,000	35,000	35,000
Road - Engineering Service	22,000	5,000	5,000
Road - R&M	40,000	38,000	38,000
Street Lighting	66,000	66,000	60,000
Total ROAD FUND EXPENSE	146,000	161,000	155,000
SEWER FUND EXPENSE			
Billing WVSA	38,000	38,000	38,000
Sewer Construction Renovations	250,000	100,000	100,000
Sewer Engineering	80,000	82,000	82,000
Sewer R&M	25,000	22,500	22,500
USDA Debt Service Payment	176,500	254,000	254,000
Total SEWER FUND EXPENSE	569,500	496,500	496,500
Total Expenses	3,663,805	3,565,125	3,260,720
Net Operating Income	0	0	-409,445
Net Income	0	0	-409,445