

EXETER BOROUGH
MINOR LAND DEVELOPMENT APPLICATION

APPLICATION NO. _____ OF _____

1. **APPLICANT**

NAME: _____

ADDRESS: _____

PHONE: _____

2. **OWNER OF RECORD**

NAME: _____

ADDRESS: _____

PHONE: _____

3. **REGISTERED SURVEYOR/ENGINEER**

NAME: _____

ADDRESS: _____

PHONE: _____

4. **LOCATION/ADDRESS OF PROPERTY TO BE DEVELOPED:**

COUNTY TAX MAP DESCRIPTION:

MAP _____ BLOCK _____ LOT NUMBER _____

6. **LINEAR DIMENSIONS OF LOT AND TOTAL AREA (SQUARE FEET AND ACREAGE).**

7. **ZONING DISTRICT(S) IN WHICH THE PROPERTY IS LOCATED:**

8. **PROPOSED TYPE OF SEWAGE DISPOSAL:**

APPROPRIATE DEP SEWAGE PLANNING MODULE IS REQUIRED IN ACCORDANCE WITH THE GOVERNING REGULATIONS OF THE PENNSYLVANIA DEPARTMENT OF ENVIRONMENTAL PROTECTION.

9. **HAS THE ZONING OFFICER REVIEWED THE PROPOSED DEVELOPMENT ?**

YES NO

BASED UPON THE ZONING OFFICER'S REVIEW, WILL ANY VARIANCES BE REQUIRED UNDER THE EXETER BOROUGH ZONING ORDINANCE?

YES NO

IF YES, SPECIFY THE REQUIRED VARIANCES PER THE DECISION OF THE ZONING OFFICER.

10. **IF APPLICABLE, ATTACH SEPARATE NARRATIVE WHICH DESCRIBES ALL EXISTING USES AND STRUCTURES LOCATED UPON THE SITE. PLAN MUST ILLUSTRATE THE LOCATION AND DIMENSIONS OF EACH WITH THE SETBACK DISTANCES FROM ALL PROPERTY LINES.**
11. **ATTACH SEPARATE NARRATIVE, WITH SUFFICIENT DETAIL WHICH DESCRIBES PROPOSED NEW DEVELOPMENT UPON THE SITE. THE PLAN MUST ILLUSTRATE THE AFOREMENTIONED INFORMATION INCLUDING THE LOCATION AND DIMENSIONS OF EACH WITH THE SETBACK DISTANCES FROM ALL PROPERTY LINES.**

PROPOSED IMPROVEMENTS, IF APPLICABLE.

- F. ANY OFFERS OF DEDICATION FOR STREETS OR OTHER REQUIRED PUBLIC IMPROVEMENTS.**
- G. THE COMPLETED COPY OF THE APPLICABLE HIGHWAY OCCUPANCY PERMIT.**
- H. A COMPLETE LISTING OF ALL PUBLIC UTILITY COMPANIES INTENDED TO SERVICE TO THE LOTS WITHIN THE LAND DEVELOPMENT AND A LETTER FROM EACH APPLICABLE UTILITY COMPANY INDICATING THAT SAID COMPANY CAN AND SHALL ADEQUATELY SERVE THE LOTS WITHIN THE PROPOSED LAND DEVELOPMENT, INCLUDING ANY CONDITIONS REQUIRED FOR THE PROVISION OF SERVICE.**

I HEREBY CERTIFY THAT THE INFORMATION CONTAINED WITHIN THIS APPLICATION IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE. I FURTHER AGREE TO DIRECTLY PAY FOR ALL CONSULTING FEES INCURRED BY EXETER BOROUGH FOR THE REVIEW AND INSPECTION OF THIS APPLICATION AND ACCOMPANYING PLANS AS SO REQUIRED AND DIRECTED BY EXETER BOROUGH. SAID PAYMENT WILL BE MADE IN FULL WITHIN 30 DAYS FROM BILLING DATE INDICATED UPON THE INVOICE.

SIGNATURE OF APPLICANT/DEVELOPER

DATE

SIGNATURE OF OWNER

DATE

THE INDIVIDUALS SIGNING ABOVE, OR THEIR DESIGNATED REPRESENTATIVE LISTED BELOW, MUST ATTEND THE EXETER BOROUGH PLANNING COMMISSION MEETING TO DISCUSS THIS APPLICATION AND TO RESPOND TO ANY QUESTIONS. FAILURE TO DO SO MAY RESULT IN DISAPPROVAL OF THE PROPOSED LAND DEVELOPMENT PLAN.

DESIGNATED REPRESENTATIVE:

A. NAME: _____

B. ADDRESS: _____

C. PHONE NUMBER: _____

TO BE COMPLETED BY EXETER BOROUGH

A. BOROUGH APPLICATION FEE AND DATE RECEIVED:

B. COUNTY REVIEW FEE:

C. THE DATE PLANS AND APPLICATION WERE SUBMITTED OR MAILED TO LUZERNE COUNTY PLANNING COMMISSION. _____

D. FIRST MEETING DATE AT WHICH THIS LAND DEVELOPMENT PLAN WAS CONSIDERED BY THE EXETER BOROUGH PLANNING COMMISSION:

E. ATTACH COMMENTS AND/OR RECOMMENDATIONS OF ANY CONSULTANT TO EXETER BOROUGH AND COMMENTS OF THE LUZERNE COUNTY PLANNING COMMISSION.

F. DECISION RENDERED AND DATE OF DECISION BY THE EXETER PLANNING COMMISSION.

G.* DATE OF WRITTEN NOTIFICATION OF DECISION TO APPLICANT:

* **Must be provided within 15 days of decision or deemed approval shall occur.**