

**EXETER BOROUGH
ORDINANCE NO. 2 of 2025**

**AN ORDINANCE PROVIDING FOR INSPECTION AND ISSUANCE OF
OCCUPANCY PERMITS OF RESIDENTIAL AND NON-RESIDENTIAL
STRUCTURES WITHIN THE BOROUGH OF EXETER**

WHEREAS, the Borough of Exeter has enacted a Zoning Ordinance in 2011, as amend from time to time; and

WHEREAS, the Borough has approved to administer and enforce the provisions of the Pennsylvania Construction Code and adopted the Uniform Construction Code, as amended from time to time, as the Exeter Borough Building Code; and

WHEREAS, the Council has determined that some owners of structures within the Township are maintaining said structures in violation of the Borough's Zoning Ordinance and the Borough's Building Code; and

WHEREAS, the Council is desirous of ensuring property owners continued compliance with the Borough Zoning Ordinance, Borough Building Code, and other pertinent laws of the Borough and to promote the general health, safety and welfare of the citizens of the Borough; and

NOW, THEREFORE, it is hereby *ENACTED and ORDAINED* as follows:

Section 1. Occupancy Inspection of Structures upon Sale, Transfer or Change of Occupant It

shall be the obligation of every owner or agent of an owner of residential structures within the Borough to notify the Borough Code Enforcement Officer upon listing, advertising or offering said structure for sale or who intends to change the occupancy of said structure.

Within ten (10) days of said notification the Code Enforcement Officer shall conduct a physical inspection of said structure according to the rules and regulations of the Zoning Ordinance and the Building Code in order to determine compliance therewith. Based upon such inspection, if the Code Enforcement Officer determines the structure is in compliance with the applicable law, he shall issue an occupancy permit to said owner or agent of the owner of the structure.

Section 2. Fees

The following fees shall be charged and must be paid at the time of notification by the owner or authorized agent of the owner to the Code Enforcement Officer:

\$50.00: Each dwelling unit;

\$75.00: Each commercial unit.

Section 3. Applicable Law

This Ordinance shall be administered according to the provisions of the Zoning Ordinance and the Building Code. All other Ordinances or parts of other Ordinances of the Borough of Exeter in conflict with this Ordinance, to the extent of such conflict, and as such, are hereby repealed.

Section 4. Penalties

Any owner or authorized agent of owner who violates the provisions of this Ordinance shall be guilty of a summary offense and, upon conviction thereof, shall be sentenced to pay a fine of not more than three hundred (\$300.00) dollars, plus expenses.

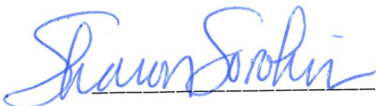
Section 5. Effective Date

This Ordinance shall become effective upon enactment.

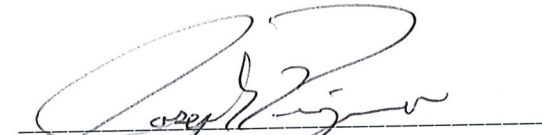
ENACTED AND ORDAINED by the Council of the Borough of Exeter, this 4th day of February, 2025.


Attest

COUNCIL OF EXETER BOROUGH



Secretary


Joseph Pizano, Chairman


Hon. Mayor Denise Adams

