

# **EXETER BOROUGH REGULAR MONTHLY COUNCIL MEETING**

**TUESDAY April 1, 2025 • Exeter Borough Building 7:00 p.m.  
(AMENDED AGENDA - April 2, 2025)**

## **MINUTES**

Chairman Pizano called the meeting to order 7:00 p.m.; He noted Executive Session was held prior to the meeting to discuss Streets Department and Zoning Department employment. Pledge of Allegiance was recited.

Roll Call was taken, Present: Chairman Joe Pizano, Vice Chairman Morgan (on Zoom) Council Members David Balent, Lori DeAngelo, Joseph Esposito, Carmen Marranca, Richard Murawski; Mayor Denise Adams, Solicitor Ray Hassey, Borough Manager Amy Huntington, Secretary Sharon Sorokin, Streets Dept-Vince Ninassi, Fire Dept-Ralph Dixon, WARP Police Chief Turner.

Motion to Approve the Treasurer's Report as read and on file, by Amy Huntington made by Councilman Esposito; seconded by Councilman Marranca; motion passed unanimously. Monthly checks total \$135,215.60.

Correspondence: Amy Huntington reported the following correspondence:

- 3/4, invite to PennDOT District 4-0 Connects Municipal Outreach Program, 4/8 in Dunmore.
- 3/4 email from Luzerne County Planning & Zoning Department re: June 1986 approval of Wyoming Homes Expansion Phase 3, Lots 141-181.
- 3/6, PA Liquor Control Board re: \$800 Beverage License Fee refund issued 8/1/24 to 1/31/25.
- 3/6 email from PSAB re: 2025 Unemployment Compensation report and payment due 4/30/25.
- 3/10, PennDOT District 4-0 re: Surface Improvement Program Luzerne Co. 5-Year Plan Utility Notification, 2028 Wyoming Avenue, Exeter Borough resurfacing.
- 3/11, PA Broadband Development Authority re: Broadband Ready Community Resolution.
- 3/11, PA Opioid Misuse and Addiction Abatement Trust re: opioid expenditures reporting.
- 3/13, Luzerne County EMA re: Hazard Mitigation Plan Open House, 3/10/25 4-7pm.
- 3/13, PA Office of Open Records re: Sunshine Week Webinar Events.
- 3/13, PA Dept. of Auditor General, Office of Comptroller re: receipt of PA AG-385.
- 3/13, PA DCED re: Survey for 2025 State Land Use & Growth Management Report.
- 3/14, Luzerne County Flood Protection Authority, re: repair of sluice gate at Hicks Creek.
- 3/15, Luzerne County re: letter of support for Pennsylvania DCNR Community Conservation Partnerships Program funding for County-Wide Open Space, Trails and Recreation Plan 2025.
- 3/18, PennEastern re:AMDG Realty, Keystone Automotive Minor Subdivision review letters.
- 3/19, USDA E 500 Amendment 1, Agreement btw. Owner/Engineer for Professional Services.
- 3/19 email from WVSA re: Exeter Borough Sewer Payment Delinquency Report.
- 3/19, Luzerne County EMS re: nuclear emergency alert notification, effective April 1, 2025.
- 3/20, WVSA re: requesting list of municipal streets requiring catch basin cleaning.
- 3/20, Luzerne County re: new PA DEP Act 101, Sec. 901 Household Battery grant program.
- 3/20, DEP re: inspection of Hicks Creek/Exeter (C40-13) Flood Protection Project on 4/15/25.
- 3/21, Rep. Brenda Pugh re: DPW Regionalization meeting, 3/28, LCTA Bldg, Kingston, PA.
- 3/24, Luzerne County EMA re: April 2025 FEMA Region 3 Floodplain Trainings.
- 3/25, Rep. Brenda Pugh re: Open House, April 3, 4-6pm; Grant Writing Meeting May 1st.
- 3/27, Rep Brenda Pugh re: Fire Regionalization exploratory meeting, date/time TBD.

Citizens' Input (agenda items only): No input provided.

Refuse & Recycling Report was read by Sharon Sorokin, on file. February deposit total \$92,591.80.; Recycling weight of 32.18T; 101.48T YTD reported.

Report of Committees:

Police/Wyoming Area Regional Police (WARP): Chief Turner provided report, on file. 166 of 520 calls were Exeter Borough. Chief commended officers for response to West Wyoming shooting, rapid response in 4am Pizza L'Oven cooking oil theft; Chief announced anti-drug motivational speaker at Wyoming Area Secondary Center 4/8; bike patrol to begin mid-April. Vice Chairman Morgan commended Chief, officers for outstanding service. Councilwoman DeAngelo inquired about Pizza L'Oven locking oil repository to prohibit repeat theft.

Finance & Insurance (Grants): No report at this time.

Fire Department: Councilman Murawski read report, on file.

Streets/Recycling: Councilman Balent reported Laird, Cedar, Orchard need repair; Vince Ninassi reported creek inspection will be April 15th.

Parks & Recreation: Councilwoman DeAngelo announced CodeRed to be sent to announce Easter Bunny, 4/12; Yard Sale, May 24; Streets Department will add mulch to the Borough parks.

WVSA: Vice Chairman Morgan reported 41 sanitary sewer lines flushed; 11 lines checked on camera, 15 storm basins vacuumed; report provided by WVSA, on file. List of storm catch basins to be cleaned needs to be sent to WVSA; Collapsed line on Mundy St. will be repaired with paving project; Stormwater balance should be used to fund separation project; WVSA will begin street sweeping in June 2025; Ordinance is needed for WARP to enforce WVSA No Parking Street Sweeping signs.

Zoning: Councilwoman DeAngelo read February report, on file. Total deposit \$3,601.46. DCED reports note gaming revenue should be reported; Chief Turner said one letter be used, WARP can visit businesses to count machines, ordinance must be in place with penalty provisions for noncompliance.

Hicks Creek: Pumps have been serviced; PA DEP inspection scheduled for 4/15/2025.

Building and Grounds: Vince will contact Rutkoski Fence to fence in park area.

Council of Governments: Next meeting is April 17, 2025, 11:00 a.m. at Forty Fort Borough.

NEPA Land Bank: Meeting rescheduled from March 26th to April 1, no representative due to tonight's Borough Council Meeting.

Mayor's Remarks: No report at this time.

Solicitor's Report: No report at this time.

**New Business:**

1. Motion to Approve Third Party Retention Agreement with BHW Construction Consultation Services, Inc. effective March 17, 2025, for Professional Certified Code Administrator Inspection and Enforcement Services, for Tuesday onsite Exeter Borough Zoning Department office hours from 9:30am to 1:30pm, at a rate of \$50.00 per hour. Motion made by Vice Chairman Morgan; seconded by Councilman Balent; motion passed unanimously.
2. Motion to Ratify Approval of Letter of Certification for an Application to the Pennsylvania Municipal Assistance Program with the West Side Council of Governments, Luzerne County, PA, effective March 4, 2025. Motion made by Councilman Esposito; seconded by Councilman Marranca; motion passed unanimously.
3. Motion to Approve Engine Monitor Service Agreement with Cleveland Brothers Equipment Company, Inc., March 2025-March 2026, \$2,504.00. Motion made by Councilwoman DeAngelo; seconded by Councilman Balent; motion approved unanimously.
4. Motion to Approve Northeastern Security Systems Agreement for digital access entry keypad system at Exeter Borough Building, 1101 Wyoming Avenue, \$1,793.62. Motion made by Councilman Murawski; seconded by Councilman Marranca; motion approved unanimously.
5. Motion to Approve Municipal Notification of Planned Land Development Chapter 102 Permits (NPDES) for Stormwater Discharges Associated with Construction Activities for Exeter Commons proposed land development. Motion made by Vice Chairman Morgan; seconded by Councilman Balent; motion approved unanimously.
6. Motion to Approve Ordinance No. 3 of 2025, Establishing the Maximum Compensation For Members of Council and the Mayor at \$4,190 Per Year, In Accordance with Act 131 of 2024. Motion made by Vice Chairman Morgan; seconded by Councilwoman DeAngelo; motion passed unanimously.
7. Motion to Approve the Survey Response and Reporting of Pennsylvania Opioid Misuse and Addiction Abatement Trust Funds, \$38,183.09. Motion made by Councilman Marranca; seconded by Councilwoman DeAngelo; motion passed unanimously.
8. Motion to Approve Purchase Order #0067 to Innocorp, LTD, for Roadster Pedal Cart, Goggle, Fatal Vision Backpack, and Traffic Cones. \$12,175.80 from \$38,183.09 Opioid Funds for use by Wyoming Area Regional Police. Motion made by Councilman Esposito; seconded by Councilman Marranca; motion passed unanimously.

Councilwoman DeAngelo made a motion to amend the agenda, seconded by Councilman Balent; motion was approved unanimously.

9. Motion to approve Wyoming Area Kiwanis Memorial Day Parade May 26, 2025, made by Councilman Esposito; seconded by Councilman Balent; motion passed unanimously.

10. Motion to accept with regret, Cliff Kosick resignation from Exeter Borough Streets Department, effective April 18, 2025, made by Vice Chairman Morgan; seconded by Councilman Balent; motion passed unanimously.
11. Motion to Approve Reclassifying the Exeter Borough Non Uniformed Pension Plan funds of \$3,077.42 from 2024 employer to 2024 employee contributions, effective February 24, 2025, as recommended by Thomas J. Anderson & Associates, Inc. pension plan administrators. Motion made by Councilwoman DeAngelo; seconded by Councilman Marranca; motion passed unanimously.
12. Motion to Approve the Transfer of \$4,719.32 of excess 2024 State Aid from the Exeter Borough Non-Uniformed Pension Plan to the Exeter Borough Police Pension Plan, effective February 24, 2025, as recommended by Thomas J. Anderson & Associates, Inc. pension plan administrators. Motion made by Councilman Balent; seconded by Councilwoman DeAngelo; motion passed unanimously.
13. Motion to Approve Letter of Support to DCNR for Community Conservation Partnership Program funding for Luzerne County 2025 County Wide Open Space, Trails & Recreation Plan. Motion made by Councilman Murawski; seconded by Councilman Marranca; motion passed unanimously.
14. Motion to Approve Resolution to Authorize Exeter Borough Broadband Ready Community (BBRC) Program Application to receive BBRC status with the Pennsylvania Broadband Development Authority. Motion made by Councilman Balent; seconded by Councilman Murawski; motion passed unanimously.
15. Motion to Authorize Borough Solicitor to publish an Ordinance authorizing Denial of Permits on Properties for Failure of Owner to Pay Municipal Assessments, in accordance with Chapter C of PA Act 90 of 2010. Motion made by Councilman Esposito; seconded by Councilman Murawski; motion passed unanimously.
16. Motion to Authorize Borough Solicitor to Prepare and Advertise Ordinance to provide Wyoming Area Regional Police with Authority to Enforce No Parking Street Sweeping Signs posted by the Wyoming Valley Sanitary Authority. Motion made by Vice Chairman Morgan; seconded by Councilman Marranca; motion passed unanimously.

Open to Public: No comments made.

Councilman Esposito made the motion to adjourn, seconded by Councilman Murawski; meeting adjourned at 8:04 p.m.

*Respectfully Submitted by Amy Huntington, Borough Manager, April 4, 2025.*